



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the Curriculum and Implementation Division**  
Capitol Area, Dumaguete City

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January 9, 2018

Division Memorandum  
No. 93 s, 2018

**CUT OFF DATES FOR THE SUBMISSION OF DOCUMENTS OF  
TEACHER 1 APPLICANTS AT THE SCHOOL LEVEL**

To : Chiefs, CID & SGOD  
Division Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/District In-Charge  
Public Elementary & Secondary School Heads  
Schools Screening Committee  
All Others Concerned

1. Division Memorandum No. 754, s. 2017 dated December 18, 2017 entitled **"Submission of Application Letters and Other Supporting Documents for Teacher 1 Positions for Elementary and Secondary Schools for SY 2018-2019"**, sets **January 31, 2018** as the deadline for the schools through the districts to submit to the Schools Division Office Division the folders of Teacher 1 applicants.

2. To make sure that this agreed date will be met, the following cut-off dates are also set at the School and District levels:

January 29, 2018 at the School Level  
January 30, 2018 at the District Level  
January 31, 2018 at the Division Level

3. Reiterating further item letter I of Division Memorandum No. 754, s. 2017 which states that "Application letters submitted to the Division Office including other supporting documents after January 31, 2018 shall NOT BE ACCEPTED."

4. Widest dissemination of this division memorandum is ~~desired~~.

**SALUSTIANO T. JIMENEZ, CESO VI**  
*OIC-Asst. Regional Director*

*Concurrent Schools Division Superintendent for 1/9/18*

12 JAN 2018



*Be Counted. Let's Practice*

**W.A.T.C.H.**

**We Advocate Time Consciousness and Honesty**