



June 8, 2018

**DIVISION MEMORANDUM**

No. 394, s. 2018

**2018 BRIGADA ESKWELA SEARCH FOR BEST IMPLEMENTING SCHOOLS**

To : Assistant Schools Division Superintendents  
Division Chiefs  
Public Schools District Supervisors/Districts-In-Charge  
Public Elementary and Secondary School Heads  
District Adopt-A-School Coordinators  
All Others Concerned

1. In consonance with the implementation of the Brigada Eskwela on May 28 to June 3, 2018, the Division of Negros Oriental will hold the **2018 Search for Brigada Eskwela Best Implementing Schools**.
2. The search aims to showcase the cleanliness and preparedness of schools and their exemplary capability to be compliant to the standards set by other programs/projects like WINS, DRRM, Eco-Friendly Schools, Child-Friendly Schools, etc.
3. Pursuant to DepEd Memorandum No. 66, s. 2018, the categories for the Search for Brigada Eskwela Best Implementing Schools are as follows:

Elementary Level

Category	Number of Teachers (National)	Resource Generated
Small School	9 and below	99,999 and below
Medium School	10 - 29	100,000 - 299,999
Large School	30 - 50	300,000 - 499,999
Mega School	51 and above	500,000 and above

Secondary Level

Category	Number of Teachers (National)	Resource Generated
Small School	9 and below	99,999 and below
Medium School	10 - 25	100,000 - 299,999
Large School	26 - 50	300,000 - 999,999
Mega School	51 and above	1,000,000 and above

4. Anent this, all public elementary and secondary schools are directed to join the competition which will be in three levels: District, Congressional, and Division.
5. The District Selection Committee at the District Level shall be composed of the following:  
Chairperson: Public School District Supervisor/District-In-Charge  
Members: District Adopt-A-School/Brigada Eskwela Coordinator  
District DRRM Coordinator  
District Physical Facilities In-Charge  
District Nurse  
District Federated PTA President
6. Selection at the District Level must come up with Top 5 winners per category both in the elementary and secondary levels which will all compete in the Congressional Level.

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7. The Congressional Selection Committee will be composed of the following:
- Chairperson: Congressional District Cluster Head  
Members: All PSDSs and DICs in the congressional district
8. The congressional district selection must be able to choose Top 3 winners each in the elementary and secondary levels which will all compete as finalists for the Division Level. Official Entries must be submitted to the Division Office on **July 5, 2018**.
9. Finalists from the congressional district must see to it that their documents are completely arranged and orderly featuring pictures of each prioritized activity in the Brigada Eskwela (BE) as reflected in BE Form 1. Pictures must have captions taken before, during, and after the BE. Attendance Sheets with diverse participation must be properly filed and the whole document in an "ALBUM" should appear as a **COMPLETE PACKAGE** of the school observing the criteria stipulated in DepEd Memo No. 66, s. 2018. Every activity must be supported with Means of Verification (MoV) to merit points. The preparation of the Album is equivalent to the making of a school propaganda and advertisement of the school.
10. The Criteria for the Selection is as follows:
- |                                       |       |
|---------------------------------------|-------|
| Scope of Work                         | - 35% |
| Diverse Volunteer Participation       | - 25% |
| Generated Resources                   | -15%  |
| Alignment to Brigada Eskwela Theme    | -10%  |
| Creativity and Innovation             | -10%  |
| Increment of Resources and Volunteers | - 5%  |
11. The Judges for the Division Level Search are the following:  
Dr. Emma S. Mate – SEPS, Social Mobilization and Networking  
Mrs. Karla Panesa-Antonio – EPS II, Division ASP Coordinator  
Mrs. Jenith Corpis Cabajon – Principal I, ASP Alternate Focal Person  
Dr. Carmelita A. Alcala – DEPS, Aralin Panlipunan Supervisor  
Dr. Antonio B. Baguio Jr – PSDS, TLE and ESP Coordinator  
Dr. Anna Lee A. Amores – PSDS, English Coordinator  
Mr. Joseph R. Gemina – Project Development Officer II, DRRM Coordinator
12. Eight (8) winners will be declared for each category in each level (elementary and secondary) which will be the official entries to the Regional Search.
13. Please refer to the attached timeline and deadline which must be strictly followed.
14. Services rendered on weekends will merit Service Credit for teachers and Compensatory Overtime Credit for non-teaching personnel.
15. Travelling and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
16. This serves as **TRAVEL ORDER**.
17. For information, guidance, widest dissemination, and strict compliance.

WILFREDA D. BONGALOS, Ph.D, CESO V  
Schools Division Superintendent  
6/8/18

**TIMELINE FOR THE 2018 SEARCH FOR BRIGADA ESKWELA BEST  
IMPLEMENTING SCHOOLS**

<b>ACTIVITY</b>	<b>DATE/S</b>	<b>FOCAL PERSON/S</b>
Brigada Eskwela Week	May 28 to June 3, 2018	PSDSs, School Heads, ASP Coordinators
Submission of Brigada Eskwela Reports to the District	June 13, 2018	School Brigada Eskwela Coordinator and School Heads
Submission of Albums for the District Level Search	June 18, 2018	PSDSs and District Coordinators
Submission of Consolidated District Brigada Eskwela Accomplishment Report to the Division Office	June 18, 2018 *please also send softcopy (pdf file) thru: karla.panesa@deped.gov.ph	PSDSs and District Coordinators
District Level Search (Assessment and Ocular Validation)	June 18-21, 2018	District Selection Committee
Submission of Entries and Albums for the Congressional Level	June 22, 2018	District Selection Committee
Congressional Level Search (Assessment and Ocular Validation)	June 25-28, 2018	Congressional District Committee
Awarding at the Congressional Level	June 29 - 30, 2018	Congressional District Cluster Heads
Submission of Nominees (Top 3 Congressional Winners) to the Division Office	June 29, 2018	Congressional District Cluster Head
Division Ocular & Document Validation	July 2-6, 2018	Division Selection Committee