



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

May 21, 2018

**DIVISION MEMORANDUM**

No. 294, s. 2018

**DIVISION CONFERENCE – WORKSHOP TO ALL DISTRICT SUBJECT SPECIALISTS / COORDINATORS AND DISTRICT READING COORDINATORS IN ELEMENTARY AND SECONDARY ENGLISH**

TO: Assistant Schools Division Superintendents  
Chiefs, CID & SGOD  
Division Education Program Supervisors / Coordinators  
Public Schools District Supervisors/ District In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned

1. There will be a Division Conference – Workshop to all Elementary and Secondary District Subject Specialists in English / District Reading Coordinators at 8:30 A.M. on May 25, 2018 in the Division Conference Room.
2. The objectives of this conference include the following:
  - 2.1 provide updates on the Revised Phil IRI and orient D.O. No. 14, s.2018;
  - 2.2 plan activities for SY 2018-2019;
  - 2.3 discuss issues and concerns
  - 2.4 other matters
3. Participants are requested to bring laptops (at least one per district) and extension cords.
4. Travelling and other incidental expenses incurred by the participants are chargeable against School MOOE while expenses for lunch and two (2) snacks will be charged to Division HRTD funds subject to the usual accounting and auditing rules and regulations.
5. This Memorandum also serves as **Travel Order**.
6. Immediate and wide dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS, Ph. D., CESO V

21 MAY 2018 Schools Division Superintendent