



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
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SCHOOLS DIVISION OF NEGROS ORIENTAL

May 7, 2018

DIVISION MEMORANDUM

No. 254, s. 2018

TO THE FOLLOWING ADMINISTRATORS:

A. ELEMENTARY

Alfredo R. Baya (Solonggon ES, La Libertad 2), Gregoria C. Dela Paz (Villa Iowa ES, Canlaon 1), Jaime B. Gumizad (Kaladias ES, Zamboanguita), Maria Gyfe B. Nuique (Buenavista ES, Sta. Cat. 4), Orlando V. Villegas (Fausto M. Saron MS, Bacong)

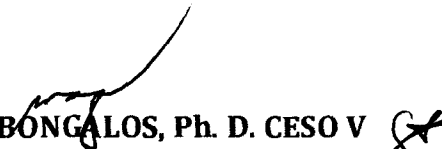
B. SECONDARY

Arthur Bayawa (Pacuan HS [Item Vallehermoso HS]), Reyco Belnas (Bayawan [Item Neg. Or]), Ma. Georgina Donio (Buntod HS, Bacong), Marilyn Lajato (Sta. Cat. NHS [Item La Libertad Tech-Voc])

Based on the letter of Ms. Alicia M. Sagolili, Administrative Officer IV dated April 20, 2018, the above-named elementary and secondary administrators were unable to submit their Year End Clearances for School Year 2016-2017.

In view of this, the above-named elementary and secondary administrators are hereby directed to appear for a **special meeting** to discuss the concern of non-submission of Year End Clearances for School Year 2016-2017 on **May 16, 2018 at 2:00 o'clock in the afternoon at the SDS Conference Room, DepEd, Negros Oriental Division Office.**

For strict compliance.

WILFREDA D. BONGALOS, Ph. D. CESO V 
Schools Division Superintendent
Division of Negros Oriental

SAA

08 MAY 2018