



March 12, 2018


DIVISION MEMORANDUM

No. 174, s. 2018

**3-DAY DIVISION SEMINAR-WORKSHOP ON THE EXPANSION OF DIVISION
LEARNING RESOURCE ILLUSTRATORS/Writers AND DIGITIZERS**

TO : Chiefs of Divisions
Division Education Program Supervisors
Public Schools District Supervisors/DIC's
Elementary, Junior & Senior High School Principals

1. The Schools Division of Negros Oriental, through the Learning Resource Management and Development (LRMD), will form additional pool of Learning Resource Illustrators, Writers and Digitizers in order to come up with additional supplementary materials aligned with the K to 12 learning competencies.
2. In connection with this, the LRMD will conduct a **3-day Seminar-Workshop on the Expansion of Learning Resource Illustrators/Writers and Digitizers on March 21-23, 2018** at the SDO Conference Hall.
3. Participants of this seminar-workshop are teachers from Elementary to Senior High School who possesses the skill in illustrating, writing stories and digitizing who are willing to undergo enhancements and has positive attitude towards work. **They must be duly recommended by their respective PSDS/DIC's.** Each district is given **two (2)** slots for the workshop.
4. Hence, the participants are requested to bring with them during the workshop the following documents:
 - a) Laptop, DSLR Camera;
 - b. Extension Wires
 - c. Drawing Materials
5. Meals and snacks, training supplies/materials, and other expenses relative to this training shall be charged to the Division HRTD Funds while travelling expenses of the participants shall be charged against their respective school MOOE and/or other available funds subject to usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is desired.

Fr.  **SALUSTIANO T. JIMENEZ, CESO VI**
OIC, Asst. Regional Director RO
Concurrent Schs. Div. Superintendent

ST/ENC/CID/rra18
LRMDC Expansion Illustrators

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