



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

DIVISION MEMORANDUM

No. 13 s. 2018

TO: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Division Education Program Supervisors/Coordinators
Public Schools District Supervisors/District-In-Charge
Elementary and Secondary School Administrators
Others Concerned

DATE: January 3, 2018

**SUBJECT: THREE-DAY LIVE-IN DIVISION ENHANCEMENT WORKSHOP FOR
DISTRICT SUBJECT SPECIALISTS IN ENGLISH**

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1. There will be a Three-Day Live-in Division Enhancement Workshop to all the District Subject Specialists in English on January 17-19, 2018 in Plaza Maria Luisa Suites Inn.
 2. Participants are expected to come to the venue at 8:00 in the morning for the short opening program. They are also advised to bring laptops and pocket wifi.
 3. Board and lodging of participants shall be charged against the Division HRTD funds while travel and other related expenses of the participants are charged to School MOOE subject to the usual accounting rules and regulations.
 4. This serves as **Travel Order**.
 5. Immediate dissemination of this Memorandum is desired.

For the Schools Division Superintendent:


ERLINA S. CALUMPANG, ED.D.
Chief, Curriculum Implementation Division 

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8