



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the Curriculum and Implementation Division**  
Capitol Area, Dumaguete City

[www.depednegor.net](http://www.depednegor.net) [negros.oriental@deped.gov.ph](mailto:negros.oriental@deped.gov.ph) (035) 225 1622

February 14, 2018

Division Memorandum  
No. 109 s, 2018

**SKELETAL FORCE FOR THE 2018 NFOT PREPARATION**

To : All Division Based Personnel

=====

The holding of the 2018 National Festival of Talents on February 19-23, 2018 hosted by our division requires that we all have to be present in the division office even on week-ends and holiday.

In this connection, the undersigned is informing you that your services will be badly needed on February 16-18, 2018 to provide support to the different working committees and to respond to some special concerns for the successful hosting of the 2018 NFOT.

All division personnel especially the drivers and the Supply Office staff are expected to be present on February 16-18, 2018. Three (3) days attendance is equivalent also to three (3) days non-monetary Compensatory Time-Off.

You are advised to log in and out using the bundy clock to record your attendance on the dates specified.

For your cooperation.

: **SALUSTIANO T. JIMENEZ, CESO VI**  
*OIC-Assistant Regional Director*  
*Concurrent Schools Division Superintendent*

15 FEB 2018

S