

Republic of the Philippines
DEPARTMENT OF EDUCATION

Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

www.depednegor.net | negros.oriental@deped.gov.ph | SGOD Office (035) 225-6180

January 3, 2017


DIVISION MEMORANDUM

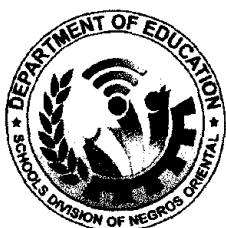
No. 04, s. 2018

**CORREGINDUM TO DIVISION MEMORANDUM NO.637, S.2017 RE:
TWO-DAY LIVE-IN SEMINAR WORKSHOP ON THE INDUCTION
PROGRAM FOR SCHOOL HEADS**

TO : Division Chiefs
Division Education Program Supervisors
Public Schools District Supervisors/Districts-In-Charge
Public Elementary and Secondary School Heads
All Others Concerned

1. This office announces the change of date of the *Two-Day Live-in Seminar- Workshop on the Induction Program for School Heads from December 18-19, 2017 to January 18-19,2018 at Plaza Marla Luisa Suites Inn, Dumaguete City.*
2. Further , attached is the corrected list of participants and Training Staff.
3. All other provisions in Division Memorandum No.637s .2017 remain.
4. This serves as **Travel Order** for trainers, training staff, and participants.
5. For widest dissemination and compliance.

 **SALUSTIANO T. JIMENEZ**, CESO VI
JOIC Assistant Regional Director
Concurrent Schools Division Superintendent



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MANAGEMENT STAFF:

Activity Manager : Salustiano T. Jimenez , CESO VI

**Consultants : Dr. Rachel B. Picardal
Dr. Erlinda N. Calumpang**

**Lead Coordinator : Dr. Dan P. Alar
Assistant : Ms. Iryll Mae S. Macahig**

**Learning Facilitators: Dr. Erlinda N. Calumpang
Dr. Rachel B. Picardal
Dr. Nonale Q. Resoor
Dr. Beda Jovenciana A. Davad
Mrs. Lani B. Yurong
Mrs. Jennifer P. Piodos
Mrs. Lida P. Sarmiento
Dr. Karl T. Credo**

**Class Managers : Class A Dr. Jeanny M. Abejero
Dr. Joel G. Catubay , Jr.**

**Class B Dr. Andrea Luz Ingles
Mr. Reynald C. Dote**

CLASS A

No.	Name	Present School	Position
1	Fulgencio M. Sumagaysay	Aquino ES	SP-I
2	Erlinda M. Endrina	Bayog ES	SP-I
3	Ernesto G. Gonzales Jr.	Binalbagan ES	HT-I
4	Clarinda C. Ephan	Gaboc ES	HT-I
5	Elma C. Dumaboc	Lower Lumapao ES	HT-II
6	Edna S. Betchido	Malaiba ES	SP-I
7	Rolando B. Paderon	Everlasting PS (Malaiba Ext.)	T-III/TIC
8	Jhonas P. Abondiente	Minabuntod ES	HT-II
9	Arnulfa L. Marcial	Panubigan ES	SP-I
10	Renato B. Lauza	Pula ES	SP-I
11	Shiela Mildred C. Escares	Tigbahi ES	T-II/TIC
12	Gene S. Dionaldo	Upper Lumapao ES	HT-I
13	Gregoria C. Dela Paz	Villa Iowan ES	HT-I
14	Agnes T. Espinas	Aglahug PS	T-III/TIC
15	Virloumar G. Torres	Apanangon ES	T-II/TIC
16	Ninsel P. Fabillar	Banog ES	T-III/TIC
17	Ernilyn G. Anquillano	Buto PS	T-II/TIC
18	Marivic B. Garsula	Irene ES	T-III/TIC
19	Felipe G. Adolfo	Jimalalud CES	HT-II
20	Oscar G. Apolinario	Lacaon ES	T-III/TIC
21	Bernard G. Paculanang	Mahanlod ES	HT-I
22	Veronica C. Ymalay	Malabago PS	T-III/TIC
23	Arlene B. Estoconing	Mongpong PS	T-III/TIC
24	Evelyn E. Nillas	Tamao ES	T-III/TIC
25	John Reynil G. Castil	Yli ES	T-I/TIC
26	Ernewin G. Estococning	JNHS (Bangcal Ext.)	T-III/TIC
27	Chengrose C. Lambo	Tamao HS	T-I/TIC
28	Anatolio A. Delvo	Cabcaban ES	SP-I
29	Auster C. Relasa	Campulay ES	HT-II
30	Teresita C. Ysulan	Danawan ES	T-II/TIC
31	Aida L. Labe	Nagcasunog ES	T-III/TIC
32	Andrew S. Vailoces	Naula-an ES	T-I/TIC
33	Agnes R. Bitong	Tubod ES	T-III/TIC
34	Sheidelihz M. Portunes	Cabcaban HS	T-I/TIC
35	Irene A. Banjao	Bagtic ES	T-I/TIC
36	Arlene A. Jamito	Locay ES	T-III/TIC
37	Luzme C. Alcala	Managba ES	T-I/TIC
38	Jessielito G. Cortez	Kauswagan HS	T-I/TIC
39	Mar Lill R. Mariot	Panciao HS	T-I/TIC
40	Juacrisa A. Balbon	Sampiniton HS	MT-I/TIC

41	Marie Cresh V. Santero	Jagana ES	T-II/TIC
42	Sigred M. Nuique	Kanggabok ES	T-I/TIC
43	Gemma N. Bigay	Talalak ES	T-II/TIC
44	Pablito A. Galicano	Tamlang ES	T-I/TIC
45	Susan J. Cortez	Tubod PS	T-I/TIC
46	Arcelle C. Quitay	Avocado HS	T-III/TIC
47	Maria Luz C. Quitay	Kakha HS	T-I/TIC
48	Gerardo T. Paltingca Jr.	Nagbalaye HS	T-I/TIC
49	Daniel N. Dionson	Nagbinlod HS	T-I/TIC
50	Nickmar R. Futralan	Tamlang HS	T-I/TIC
51	Elenor E. Gomez	Aw-a ES	T-II/TIC
52	Maria Gyfe B. Nuique	Buenavista ES	T-I/TIC
53	Fermin O. Saguban	Omoso ES	T-II/TIC
54	Nathalyn R. Gabas	Amio HS	T-I/TIC
55	Dunaliza C. Villahermosa	San Miguel HS	T-I/TIC
56	Maria Conception N. Daga	Sta. Catalina Science HS	T-I/TIC
57	Genevieve O. Ventula	Badiang ES	T-II/TIC
58	Agripina S. Jabanés	Dungga PS	SP-I
59	Cirilo Jr. B. Atoy	Inas PS	T-I/TIC
60	Yolanda R. Quirit	Malabo PS	SP-I
61	Haidee T. Villalon	Nasuji ES	T-II/TIC
62	Derrick C. Manlangit	Tabunan ES	HT-I
63	Marry Ann Vallega	Dobdob HS	T-I/TIC
64	Harriet M. Dela Pena	F M Tio MES (Bangcolotan)	T-III/TIC
65	Luckynine K. Manogura	B Gadiane ES (Kapandis)	T-I/TIC
67	Ginalyn T. Banlat	G Elmaga MES (Nasig-id)	T-I/TIC
68	Celsa E. Rebantad	Malongcay ES	T-I/TIC
69	Flordelie Partosa	Gregorio Elmaga MHS	T-I/TIC
70	Ley A. Barro	Kaladias HS	T-III/TIC
71	James Rodriguez	Jose Marie Locsin MHS	T-I/TIC
72	Melissa A. Lero	Zamboanguita Science HS	T-I/TIC
73	Junrey A. Jaculbe	Penahan ES	T-I/TIC
74	Myrna Lee C. Renzal	Campulay ES	T-II/TIC
75	Romulo Lara	Canlukduhan ES	TIC
76	Sharon Romano	Mabato ES	TIC
77	Gene Mary Acabo	So-ok ES	TIC
78	Amelito Cancio	Candana-ay ES	TIC
79	Salma Elentorio	Jandalananon ES	TIC
80	Meldy Teves	Mabato Provincial Comm.HS	TIC
81	Isabel Mana-ay	Malaga ES	TIC
82	Meriles Barotilla	Salong ES	TIC
83	Rodney A. Sinahon	Tanglad ES	T-III/TIC
84	Mary Grace Garsula	Pantao brgy.Site ES	HT-II
85	Priscilla Orilon	Agan-an ES	T-III/TIC

86	Jainie M. Tablate	Tampi ES	HT-II
87	Sofia P. Corsame	Cambalocot HS	HT-I
89	Ester M. Villarín	SanJose PCHS	MT-I/TIC
90	Jacqueline C. Baculad	Siapo HS	T-III/TIC
91	Nelly D. Osalla	Calinawan ES	T-II/TIC
92	Marlinda F. Asiero	Cambajao PS	T-II/TIC
93	Anna Liza J. Ozoa	Cantalawan PS	T-II/TIC
94	Victoriano B. Caroro Jr.	Bagtic PS (Tubod)	T-II/TIC
95	Joel A. Jamaro	Ajong HS	T-I/TIC
96	Judee Rose S. Pada	Balugo HS	T-I/TIC
97	Ivy D. Adams	Maningcao HS	T-I/TIC
98	Ferdinand D. Dipaling	Tubigon HS	T-II/TIC
99	Cenie M. Dizon	Timbanga ES	T-III/TIC
100	Ophelia Joy B. Villegas	Fausto M. Saronó- Tubod ES	T-II/TIC
101	Ma. Georgina I. Donio	Buntod HS	T-II/TIC
102	Ana A. Albiso	Bagacay ES	T-III/TIC
103	Aurelia S. Pagbonocan	Baslay ES	T-I/TIC
104	Juanita T. Tubosa	Magsaysay ES	T-II/TIC
105	Alice A. Alatan	Panubtuban ES	T-III/TIC
106	Roland S. Parol	A. B. Alejandro MHS	T-III/TIC
107	Mervenna Lou C. Arranguez	Apo Island HS	T-I/TIC
108	Procura C. Verzano	Apolinar B. Macias MHS	T-III/TIC
109	Christian A. Tubog	Dauin Science HS	T-II/TIC
110	Lou A. Rubio	Froilan A. Alanano MHS	T-III/TIC
111	Rosemarie A. Aldanese	Malongcay Dacu HS	T-II/TIC
112	Nelfa P. Garagaya	Linao ES	HT-I
113	Aime D. Ferrer	Numnum ES	SP-I

114. Marissa Emperado - Talangyog E.S.

TIC *[Signature]*

CLASS B

No.	Name	Present School	Position
1	Aurea K. Tinambacan	Albiga ES	T-I/TIC
2	Maria Liza L. Edrea	Antulang ES	HT-I
3	Nilo Aurellos	Kabangkalan ES	T-I/TIC
4	Richard D. Catubay	Mainit HS	T-I/TIC
5	Reynaldo G. Silva	Paciente Cesar G. Cal	T-III/TIC
6	Rufina G. Pajulas	Palayuhan HS	T-I/TIC
7	Alfredo C. Arbolado	Datag ES	T-III/TIC
8	Elma G. Radoc	Luan-luan PS	T-II/TIC
9	Jasmine S. Darias	Mantiquil ES	T-I/TIC
10	Prima G. Ebida	Candugay HS	T-I/TIC
11	Gino E. Aliviado	Apoloy ES	T-I/TIC
12	Isabel R. Austral	Caticugan ES	T-II/TIC
13	Glenie V. Paitan	Cruz Gadiane ES	T-II/TIC
14	Carlos B. Ege Jr.	Hagikhik ES	T-I/TIC
15	Edwin G. Ege	L L Macias ES(Cambonbon)	T-III/TIC
16	Glaiza A. Macabanig	Managobsob ES	T-I/OIC
17	Flordeliza T. Paladar	Nasipit ES	T-II/TIC
18	Joseph V. Alagadmo	Olambid ES	T-I/TIC
19	Bb Bay Garciano III B.Ramirez	Pagang ES	T-II/TIC
20	Romilo R. Quilnet	Ulayan ES	T-II/TIC
21	Arjie T. Palumpa	Caticugan HS	T-I/TIC
22	Jayson C. Solamillo	Bunay PS	T-I/TIC
23	Claudia G. Mariano	Cabangahan ES	T-II/TIC
24	Regie Inoferio	Calañan ES	T-I/TIC
25	Saturnino Q. Tinguban	Calangag ES	T-II/TIC
26	Jovilyn B. Deposoy	Catipon ES	T-II/TIC
27	Dharissa O. Acson	Talaptap ES	T-I/TIC
28	Elizabeth T. Pino	Aurelia G. Mercialdo MHS	T-III/TIC
29	Elenita R. Macapangal	Giligaon HS	T-III/TIC
30	Allan B. Alipan	Baknit ES	T-I/TIC
31	Marilyn Q. Diana	M E Ligan ES (Banlas)	T-III/TIC
32	Joyce R. Aranas	Hingles ES	T-II/TIC
33	Rutillo Q. Inoferio	Malatubahan ES	T-II/TIC
34	Juliet Delos Reyes	San Isidro ES	T-I/OIC
35	Edmar L Bucita	Eligio T. Monte De Ram	T-III/TIC
36	Joemar C. Camahig	Pedro R. Abul MHS	T-I/TIC
37	Maria Teresa P. Dumalag	Avocado ES	T-I/TIC
38	Rizalyn L.Sameon	TNHS(MATAUTA)	T-II/TIC
39	Rene S. Santero	Canioan Valley ES	T-II/TIC
40	Jocel M. Alivio	Danao ES	T-I/TIC

41	Marie Cresh V. Santero	Jagana ES	T-II/TIC
42	Sigred M. Nuique	Kanggabok ES	T-I/TIC
43	Gemma N. Bigay	Talalak ES	T-II/TIC
44	Pablito A. Galicano	Tamlang ES	T-I/TIC
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49	Daniel N. Dionson	Nagbinlod HS	T-I/TIC
50	Nickmar R. Futalan	Tamlang HS	T-I/TIC
51	Elenor E. Gomez	Aw-a ES	T-II/TIC
52	Maria Gyfe B. Nuique	Buenavista ES	T-I/TIC
53	Fermin O. Saguban	Omoso ES	T-II/TIC
54	Nathalyn R. Gabas	Amio HS	T-I/TIC
55	Dunaliza C. Villahermosa	San Miguel HS	T-I/TIC
56	Maria Conception N. Daga	Sta. Catalina Science HS	T-I/TIC
57	Genevieve O. Ventula	Badiang ES	T-II/TIC
58	Agripina S. Jabanés	Dungga PS	SP-I
59	Cirilo Jr. B. Atoy	Inas PS	T-I/TIC
60	Yolanda R. Quirít	Malabo PS	SP-I
61	Haidee T. Villalon	Nasuji ES	T-II/TIC
62	Derrick C. Manlangit	Tabunan ES	HT-I
63	Marry Ann Vallega	Dobdob HS	T-I/TIC
64	Harriet M. Dela Pena	F M Tio MES (Bangcolotan)	T-III/TIC
65	Luckynine K. Manogura	B Gadiane ES (Kapandis)	T-I/TIC
67	Ginalyn T. Banlat	G Elmaga MES (Nasig-id)	T-I/TIC
68	Celsa E. Rebantad	Malongcay ES	T-I/TIC
69	Flordelie Partosa	Gregorio Elmaga MHS	T-I/TIC
70	Ley A. Barro	Kaladias HS	T-III/TIC
71	James Rodriguez	Jose Marie Locsin MHS	T-I/TIC
72	Melissa A. Lero	Zamboanguita Science HS	T-I/TIC
73	Junrey A. Jaculbe	Penahan ES	T-I/TIC
74	Myrna Lee C. Renzal	Campulay ES	T-II/TIC
75	Romulo Lara	Canlukduhan ES	TIC
76	Sharon Romano	Mabato ES	TIC
77	Gene Mary Acabo	So-ok ES	TIC
78	Amelito Cancio	Candana-ay ES	TIC
79	Salma Elentorio	Jandalananon ES	TIC
80	Meldy Teves	Mabato Provincial Comm.HS	TIC
81	Isabel Mana-ay	Malaga ES	TIC
82	Meriles Barotilla	Salong ES	TIC
83	Rodney A. Sinahon	Tanglad ES	T-III/TIC
84	Mary Grace Garsula	Pantao brgy.Site ES	HT-II
85	Priscilla Orilon	Agan-an ES	T-III/TIC

86	Suzette A. Calumpang	FTMS	SP-I
87	Johndel F. Anlacan	TNHS (TAMBULAN)	T-I/TIC
89	Miraflor E. Acabo	Guihob ES	T-III/TIC
90	Arman O. Grapa	Pitogo ES	T-I/TIC
91	Kirlan T. Boloron	Tala-on ES	T-II/TIC
92	Herry G. Dela Cruz	Mapalasan ES	SP-I
93	Randy D. Dunque	Martilo ES	SP-I
94	Nora T. Sitones	Pison ES	SP-I
95	Flavio B. Jumauwan	Carol-an ES	T-I/TIC
96	Jelly T. Yongco	Duli-duli ES	T-II/TIC
97	Mark O. Agustin	Libtacon ES	HT-I
98	Corazon A. Villegas	Talanyag ES	HT-I
99	Jocelyn B. Guardario	ANHS(Carol-an Ext.)	TIC
100	Divina E. Loresco	Calatagan ES	T-II/TIC
101	Pablo Macquel	Capipines ES	T-II/TIC
102	Judy V. Carollo	Danao ES	HT-II
103	Chariss C. Cadungog	Nalundan ES	T-I/TIC
104	Greg R. Goldove	Pagsalayon ES	T-I/TIC
105	Geramme M. Cabusog	Talaptapan ES	T-II/TIC
106	Ranulo Lara	Canlukduhan ES	TIC
107	Sharon Romano	Mabato ES	TIC
108	Gene Mary Acabo	So-ok ES	TIC
109	Amelito Cancio	Candana-ay	TIC
110	Salma Elentorio	Jandalananon ES	TIC
111	Meldy Teves	Mabato Prov. Comm. HS	TIC
112	Jethur Dagodog	Pinocawan ES	HT-I
113	Agnes G. Formentera	Sacsac ES	TIII/TIC

**INDUCTION PROGRAM FOR IN-COMING SCHOOL HEADS
ACTIVITY SCHEDULE
CLASS 1**

DAY 1		DAY 2	
December 18, 2017		December 19, 2017	
TIME	ACTIVITIES		
7:30-8:00	Arrival/Registration	Management of Learning	
8:00-10:00	Opening Program Dr. Dan P. Alar Levelling of Expectations-Ms. Iryll Mae S. Macahig	Session 4 School Management and Daily Operations Dr. Beda Jovenciana A. Davad	
10:00-12:00	Session 1 School Leadership VMG, RA 9115 & RA10533 Dr. Emelyn D. Bolongaita	Session 5 Personal and Professional Attributes & Interpersonal Effectiveness Dr. Nonale Q. Resoor	
12:00-1:00	LUNCH		
1:00-3:00	Session 2 INSTRUCTIONAL SUPERVISION K-12 Curriculum, Pedagogies, Assessment & Learning Materials Dr. Erlinda N. Calumpang	Session 6 Financial Literacy Dr. Nonale Q. Resoor	
3:00-5:00	Session 3 Human Resource Management and Professional Development Employees Welfare, Code of Ethics, RPMS, Coaching and Mentoring Dr. Rachel B. Picardal	Session 7 School Heads Welfare and Benefits Mrs. Lida S. Sarmiento Session 8 Office Protocols Dr. Karl T. Credo	
5:00-7:00	TEAMBUILDING Dr. Nilita L. Ragay		
Officer of the Day	Dr. Dan P. Alar		
Process Observer	Mr. Dennis Andalajao		
		Closing Program Iryll Mae S. Macahig and Dr. Dan P. Alar	
		Dr. Karl T. Credo	
		Mrs. Regina E. Empeso	

CLASS 2

DAY 1		DAY 2	
December 18, 2017		December 19, 2017	
TIME	ACTIVITIES	ACTIVITIES	
7:30-8:00	Arrival/Registration	Management of Learning	
8:00-10:00	Opening Program Dr. Dan P. Alar & Ms. Iryll Mae S. Macahig	Session 4 School Leadership <i>IMG, RA 9115 & RA 10533</i> Dr. Emelyn D. Bolongaita	
9:00-10:00	Levelling of Expectation- Dr. Nonale Q. Resoor		
10:00-12:00	Session 1 Personal and Professional Attributes Interpersonal Effectiveness Dr. Nonale Q. Resoor	Session 5 K-12 Curriculum, Pedagogies, Assessment & Learning Materials Dr. Erlinda N. Calumpang	
12:00-1:00		LUNCH	
1:00-3:00	Session 2 Human Resource Management and Professional Development Employees Welfare, Code of Ethics, RPMS, Coaching and Mentoring Dr. Rachel B. Picardal	Session 6 Office Protocols <i>Dr. Karl T. Credo</i>	
3:00-5:00	Session 3 School Management and Daily Operations Dr. Beda Jovenciana A. Davad	Session 7 Financial Literacy Dr. Nonale Q. Resoor	
5:00-7:00	TEAMBUILDING Dr. Karl T. Credo	Closing Program Iryll Mae S. Macahig and Dr. Dan P. Alar	
Officer of the day	Dr. Emma S. Mate	Mr. Allan A. Tablo	
Process Observer	Mr. Dennis Andalaiao	Ms. Regina Clarina E. Empeso	