



Republic of the Philippines
Department of Education
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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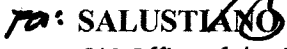

February 7, 2018

DIVISION MEMORANDUM

No. 90, s.2018

- TO:
- A. **All School Heads Who Completed the School Heads Development Program (SHDP) Training Batch 1, 2 and 3**
 - B. **SHDP Management Team**

Dr. Nilita L. Ragay – Division Office
Dr. Karl T. Credo – Division Office
Dr. Dan P. Alar – Division Office
Dr. Emelyn T. Bolongaita – Tayasan District
Dr. Jeanny Abejero – Zamboanguita District
Dr. Andrea Luz Englis – Ayungon District
 - C. **All Public School District Supervisors/District in Charge**

FROM:  **SALUSTIANO T. JIMENEZ, CESO VI**
OIC-Office of the Assistant Regional Director
Concurrent Schools Division Superintendent 

SUBJECT: Re-orientation of the Application Project for the School Heads Development Program (SHDP): Foundation Course Batch 1, 2 and 3 participants

Date of Travel: February 14 to 15, 2018

1. You are hereby directed to attend the “RE-ORIENTATION OF THE APPLICATION PROJECT FOR THE SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP): FOUNDATION COURSE BATCH 1, 2 AND 3 PARTICIPANTS” on February 14 to 15 2018 from 8:00 A.M. to 5:00 P.M. at Plaza Maria Luisa Suites Inn Dumaguete City.

08 FEB 2018

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2. For the PSDS, they are required to attend the orientation on February 14, 2018 while the SHDP participants will be on February 15, 2018.

2. Travelling expenses shall be charged against School MOOE/Local Funds subject to the usual accounting and auditing rules and regulations.

3. Immediate dissemination of and compliance with this memorandum is directed.

4. This serves as **Travel Order**.

5. For your information and guidance.