



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL

www.depednegor.net

December 27, 2018

DIVISION MEMORANDUM

No. 838, s. 2018

**SCHEDULE FOR VALIDATION OF DOCUMENTS AND INTERVIEW
OF APPLICANTS FOR THE POSITION OF PUBLIC SCHOOLS
DISTRICT SUPERVISOR**

To : OIC – Asst. Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors/District -In-Charge
Public Elem./Secondary Schools Administrators
Teaching/Non-Teaching Personnel


1. All applicants for the positions of **Public Schools District Supervisor** in this Division are hereby informed of the following schedule for validation of the required documents and interviews to be held at the **Division Office Conference Room** to start at **9:00 a.m.**:

<u>Position</u>	<u>Schedule</u>
• Public Schools District Supervisor	- January 14-15, 2019

2. They are also required to bring with them the **original copies** of the following documents:

- Certificate of Eligibility/Report of Rating
- Certificate of Outstanding/Meritorious Accomplishments
- Certificate of Trainings/Seminars/Scholarship Grant Attended
- Official Transcript of Records
- Performance Rating (for the last 3 rating period)
- Service Record/Certificate for Employment

3. It is desired that this Memorandum be disseminated to concerned applicants.


WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

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27 DEC 2018

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Sup't's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)