



Division Memorandum

No. 893, s 2018

To : Assistant Schools Division Superintendents
CID and SGOD Chief Education Supervisors
Division Education Program Supervisors
Public Schools District Supervisors/ District In-Charge
Elementary and Secondary School Heads
District ICT Coordinators

From: **WILFREDA D. BONGALOS, Ph.D., CESO V**
Schools Division Superintendent *WB*

Subject: **ICT SEMINAR-WORKSHOP AND FOURTH QUARTER CONFERENCE ON DCP CONCERNS**

Date: December 19, 2018

1. All District ICT Coordinators are hereby advised to attend the Seminar Workshop and 4th Quarter Conference on ICT/ DCP Concerns at Sea Dreams Resort on December 27-29, 2018.
2. Each participant must bring laptop, extension cord, flash drive/ external drive and prepare the ff. latest reports:
 - a. **DCP/DICP Inventory**
 - b. **School DIRECTORY**
 - c. **NODis Registration Status Report**
 - d. **DepEd e-Mail Account Status Report**
 - e. **Teachers' Basic Information for EDMODO Sync**
 - f. **District Level Rollout Accomplishment Report**
3. The templates of the last quarter reports are shared in the Team Drives.
4. Participation to this Seminar Workshop/ Conference entitle the participants/teaching personnel with 3 days service credits.

21 DEC 2018



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

www.depednegor.net

5. Travelling and other incidental expenses incurred shall be charged against School MOOE/ local funds while expenses for the meals and accommodation will be charged to Division HRTD funds subject to usual accounting rules and regulations.
6. This serves as TRAVEL ORDER.
7. Immediate dissemination and strict compliance with this Division Memorandum is desired.

Tel. Nos: (035)225-2838 / 225-0687/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)