



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

December 11, 2018

DIVISION MEMORANDUM

No. 877, s. 2018

**DIVISION CULMINATION OF NATIONAL BOOK WEEK AND QUARTER 4 CONFERENCE
OF DISTRICT/SCHOOL LIBRARY DESIGNATE**

TO: Assistant Schools Division Superintendents
CID & SGOD Chiefs
Division Education Program Supervisors
Public Schools District Supervisors/DICs
Public Elementary, Junior & Senior High School Principals

1. This office informs the field on the Division Culmination of National Book Week and Quarter 4 Conference of District/School Library Designates on December 22, 2018 (Saturday) at 3rd Floor Conference Room, at 9:00AM to 5:00PM.

The objectives of the activity are as follows:

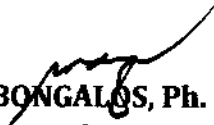
- a. Report and update on the status of school library operation in school level;
 - b. Showcase school's best practices in promoting readership through the active use of library and other alternatives as such; and
 - c. Awarding of Certificate of Participation for the 2018 Division - Wide Search for the Most Functional School Library, Outstanding Reading Corner and Outstanding School Library Designates.
2. Each district must send 2 representatives preferably its official designate to attend the said conference preferably from Central Elementary and Main High Schools.
 3. Participants are required to bring and submit the following in soft and hard copies:
 - a. 3-minute presentation of their 4th Quarter Accomplishment Report with MOVs; and
 - b. 4th Quarter Accomplishment Report on School Library operations.
 4. Since the conference falls on a Saturday, teacher participants are entitled of 1-day Service Credit while non-teaching facilitators and staff with 1-day CTO as per CSC-DBM JOINT CIRCULAR NO. 01-04.

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5. Lunch and snacks will be provided charged to the Division HRTD Funds while travelling and other incidental expenses shall be charged against School MOOE or other school funds subject to the usual auditing and accounting rules and regulations.
6. Please be guided accordingly.
7. Immediate and wide dissemination of this Memorandum is desired.


WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent