



December 10, 2018

**DIVISION MEMORANDUM**

No. 873, s. 2018

**DIVISION 4<sup>th</sup> QUARTERLY CONFERENCE OF DISTRICT LEARNING RESOURCE  
MANAGEMENT AND DEVELOPMENT SYSTEM (LRMDS) FOCAL PERSON**

**TO :** Assistant Schools Division Superintendent  
CID & SGOD Chiefs  
Division Education Program Supervisors  
Public Schools District Supervisors/DIC's  
Elementary, Junior & Senior High School Principals

1. The Schools Division of Negros Oriental, through the Learning Resource Management and Development Center (LRMDC), will be reviewing the status of all DepEd Personnel at the District Level to fast track the registration, profile update and downloading of learning resources at the LR Portal.
2. In connection with this, the LRMDC will conduct a *DIVISION 4<sup>th</sup> QUARTERLY CONFERENCE OF DISTRICT LEARNING RESOURCE MANAGEMENT AND DEVELOPMENT SYSTEM (LRMDS) FOCAL PERSON* on December 22, 2018 from 9:00 AM to 5:00 PM at the 3<sup>rd</sup> Flr. Conference Hall, Division of Negros Oriental.
3. Participants of this conference are the 34 District Designated LRMDS Focal Person. Each participant is requested to bring the following during the conference;
  - a. Laptop and Extension Wire
  - b. 4<sup>th</sup> Quarter Report in Soft and Hard Copy
  - c. Gifts for the Exchange Gift
4. Participants and staff shall be granted a one-day Service Credit and CTO since this activity falls on a Saturday. Per CSC-DBM JOINT CIRCULAR NO. 02-04
5. Lunch, snack, and other expenses relative to this conference shall be charged to the 2018 HRTD Funds while travelling expenses of the participants shall be charged against their respective school MOOE and/or other available funds subject to usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

**WILFREDA D. BONGALOS, Ph.D., CESO VI**  
Schools Division Superintendent  
12/10/18

WDB/ENC/CID/vra18  
LRMDS District Focal Person