



November 28, 2018


DIVISION MEMORANDUM

No. 873, s. 2018

TWO-DAY CAPABILITY BUILDING ON PROPER DELIVERY OF ICT LAC SESSION

To : Asst. Schools Division Superintendents
Chiefs, CID & SGOD
Division Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/District-In-Charge
Public Elementary & Secondary School Heads
All Others Concerned

1. The DepEd - Division of Negros Oriental, through the Curriculum Implementation Division will conduct a Two-Day Live-Out Capability Building on Proper Delivery of ICT LAC Session on December 5-6, 2018, at GSP Conference Room, Capitol Area Dumaguete City.
2. The participants of this seminar-workshop are the PSDSs with one school head of the 34 districts including NOHS.
3. All participants of this training are required to bring laptop, extension cord, usb/flash drive/hard drive for the workshop and are expected to be at the training venue from 8:00 AM - 5:00PM, two snacks and lunch per day shall be served for two days chargeable against HRTD funds.
4. Travel and other incidental expenses incurred during the conduct of the said training shall be charged against Division/School MOOE and other available funds subject to the usual government accounting and auditing rules and regulations.
5. This serves as Travel Order.
6. Immediate dissemination of this memorandum is desired.

for: 
WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent *gr*

28 NOV 2018