



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

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November 12, 2018

Division Memorandum
No. 774 s, 2018

PLANNING CONFERENCE FOR THE 2018 LANGUAGE ARTS SHOW

To Asst. Schools Division Superintendents
Chiefs, CID & SGOD
Division Education Program Supervisor/Division Coordinator
Public Schools District Supervisor/District In-Charge
Public Elementary/Secondary School Heads
All Others Concerned

1. This Office through the Curriculum Implementation Division (CID) will conduct a Planning Conference for the 2018 Language Arts Show on November 19, 2018. Venue to be announced later.
2. This conference aims to:
 - 2.1 discuss the guidelines in the conduct of the Division Language Arts Show;
 - 2.2 define the roles and functions of the various working committees;
 - 2.3 identify the resources needed for each area of concern; and
 - 2.4 design the committee communication/work plan for the conduct of the DLAS.
3. Required to attend in this conference are the District Subject Specialists in English Elementary and District English Coordinator in the Secondary.
4. Travel and other incidental expenses of participants incurred in attending the said activity are chargeable against School MOOE subject to the usual accounting and auditing guidelines.
5. This serves as **Travel Order**.
6. For compliance and widest dissemination.

WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

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