



October 23, 2018

DIVISION MEMORANDUM
No. 702 s. 2018

DIVISION FESTIVAL OF TALENTS (SINING NG TANGHALAN) 2018
BACK TO BACK WITH NORAA 2018

TO: Assistant Schools Division Superintendents
SGOD & CID Chief Education Program Supervisors
Division Education Program Supervisors/ Division Coordinators
Section Heads/ Education Program Specialists
Public School District Supervisors
School Managers
All Others Concerned

1. Anchored on the theme “Celebrating Diversity Through Performance, Talents & Skills for Sustainable Inclusive Education” the Department of Education Negros Oriental Division will conduct the **Division Festival of Talents (Sining ng Tanghalan) 2018** on **November 11-17, 2018** at the **Lamberto Macias Sports Complex, Capitol Area, Dumaguete City.**
2. Hereunder are the details of the different contest categories:

DATE/ TIME	COMPETITION	VENUE	# OF PAX	CATEGORY
November 12, 2018 5:00 PM	BAYLE	Lamberto Macias Sports & Cultural Center	24 pax	Secondary
November 13, 2018 8:00 AM	SULATTANGHAL	Conference Room, 3 rd Floor	1	Secondary
8:00 AM	PINTAHUSAY	Macias Sports Center & NOCC Lobbies	1	Secondary
6:00 PM	HIMIG BULILIT	Freedom Park Stage	12	Elementary
8:00 PM	HIMIG HI-SKUL (Division-Initiated)		Min. of 15 & Max of 20	Secondary
November 14, 2018 8:00 AM	SINELIKSIK	Library Hub	2	Secondary
8:00 AM	LIKHAWITAN	Conference Room Third Floor, SDO	4	Secondary
6 PM	FOLKSAYAW (Division-Initiated)	Freedom Park Stage	Min of 6 pairs Max of 10 pairs	Rural -Elem. Western-Influenced Sec.
November 15, 2018 8:00 AM	DIREK KO, GANAP MO	Conference Room Third Floor, SDO	2	Secondary
November 17, 2018 9:00 AM	Awarding Ceremony	Macias Sports & Cultural Center		



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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3. To brace for the said undertaking, **only one (1) Culture & Arts Coordinator per district is urged to attend the Coordination Meeting on November 3, 2017, 9:00 AM at the Conference Room, Third Floor, Negros Oriental Division, Capitol Area in Dumaguete City.**
4. Please submit all accomplished registration forms during the meeting on **November 3, 2018** together with the **Certificate of Enrolment** duly signed by the school principal or registrar, assessment of SPED Learners and group pictures for group contests.
5. Official entries are only those who can hand in their official entry forms on or before the deadline on **November 3, 2017.**
6. Services rendered during Saturdays and Sundays entitle one to receive a service credit for the teaching personnel and compensatory overtime credit for the non-teaching personnel.
7. Attached are the guidelines of the contest categories both for **Division-Initiated and Regional Official FOT activities** for your guidance and the official registration form for you to use and submit on or before **November 3, 2018.**
8. This memorandum serves as your **TRAVEL ORDER.**
9. Immediate and widest dissemination of this **MEMORANDUM** is desired.

For the Schools Division Superintendent:


ERLINDA N. CALUMPANG, Ed. D.
Chief, Curriculum Implementation Division
Office-In-Charge 

WDB/enc/ebp/jcc

23 OCT 2018



2019 SINING TANGHALAN

(A Showcase of Talents and Skills in Arts areas and Performances)



Component Area	DANCE		
Grade Level	High School		
Event Package	BAYLE		
No. of Contestants	TWENTY FOUR (24)		
Time Allotment	Seven (7) minutes performance including the entrance and exit for Dance exhibition AND the whole duration of the Modern street Dance Parade		
Description	Modern/Street dance Parade and Exhibition		
Criteria For Assessment	Criteria for Exhibition		Percentage
	Choreography (Composition, Creativity and Originality, Style)		20%
	Performance (Skills and Technique, Precision, Timing and Coordination, Showmanship, Mastery)		50%
	Production Design (Costume, Props) and Music		10%
	Theme/Concept		20%
	Total		100%
	Criteria for Street Dance		
	Choreography (Composition, Creativity and Originality, Style)		30%
	Performance (Skills and Technique, Precision, Timing and Coordination, Showmanship, Mastery)		40%
	Production Design (Costume, Props)		20%
	Theme/Concept		10%
	Total		100%
I. Event Rules and Mechanics			
<p>a. The "Bayle" is a modern/contemporary street dance skills exhibition anchored on the specific theme. Concept or theme for performance, costume, and props must be reflective and relevant to their locality but not limited to the festivals.</p> <p>b. The "Bayle" shall have two (2) separate competitions:</p> <ol style="list-style-type: none"> 1. Modern Street Dance Parade - It is the choreographed parade routine performed by each group as they travel during the Festival Parade. 2. Dance Exhibition - It is the full presentation of the group's dance performance. <p>c. Only one (1) entry per region is allowed. The region shall combine the results of the street and dance exhibition competition to determine the regional entry to the national level.</p> <p>d. A maximum of 24 parade dancers and 2 coaches will be allowed per region</p> <p>e. The steps in street dance should be progressive in nature.</p> <p>f. The group may use any music of their choice during the dance exhibition, but the dance routines should be purely transformational in nature which is characterized by the Use of dance steps and movements which could be a fusion of two or more dance forms such as classical ballet, contemporary/ modern dance, jazz, hip-hop, folkloric, neo-edm, and other genre.</p> <p>g. The following are strictly prohibited during the performances:</p> <ul style="list-style-type: none"> 1. Dressing 2. Lifting 3. Use of flammable materials such as fireworks or pyro techniques 4. Use animals as part of the performance 5. Individual props that exceed 3 feet in height/diameter except : cloth. <p>h. One (1) point deduction from the judge's score shall be made per violation incurred.</p> <p>i. An assigned committee composed of the regional supervisors shall be in-charge of the inspection of the materials, props, etc. prior the competition to ensure compliance as mentioned in letter "f".</p> <p>j. Costumes and props that may represent their region are encouraged.</p> <p>k. Only hand-held props shall be allowed to be used in the parade and exhibition.</p> <p>l. The mobile sound systems will be provided by the host region.</p> <p>m. Each group will be judged during the parade and at the exhibition venue.</p> <p>n. One (1) point deduction from each judge's total score shall be deducted for every 30-second extension beyond the allowable time.</p>			
II. Inputs (Resource Requirements)			
	Contestants	Host School/Venue	Host Region
a. Supplies and Materials			Clipboard Typewriting paper Pencil
b. Tools and Equipment	Props, music		Two-way radio Megaphone Sound system for street dance and exhibition
c. Others			Utility expenses

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Note: Provisions for pre-set stage ~~stands~~ is ^{strictly} ~~discouraged~~ not allowed



2019 SINING TANGHALAN

DepED

(A Showcase of Talents and Skills in Arts areas and Performances)

Component Area	MUSIC		
Grade Level	High School		
Event Package	LIKHAWTAN		
No. of Contestants	FOUR (4)		
Time Allotment	8 hours for songwriting and 7 minutes performance including entrance and exit		
Description	On-the-Spot OPM Songwriting/ A capella Competition		
Criteria for Assessment	Criteria		Percentage
	Songwriting		
	Lyrics (relevance to the Theme)		20%
	Music (Arrangement and melody)		20%
	Originality		20%
	Performance		
	Vocal quality (harmony)		20%
	Showmanship (Stage presence, interpretation)		20%
	Total		100%
I. Event Rules and Mechanics			
<p>a. Only one (1) entry is allowed per region.</p> <p>b. A maximum of 4 student participants per group/region accompanied by 1 coach is allowed.</p> <p>c. Performers should have not joined or performed in any professional group or group in any international competition.</p> <p>d. Songwriter should have not published works in any paid format such as channel/website/ recording studio.</p> <p>e. Songs must be written in Filipino or in English.</p> <p>f. The songwriter/s may choose any type of music genre (ballad, rock, etc.) for his/her composition.</p> <p>g. Each group will be given 8 hours to compose the song based on the theme which will be given during the orientation.</p> <p>h. The handwritten notated composition with the lyrics and chords must be submitted to the contest administrators after the allotted time.</p> <p>i. The contestants are allowed to use any musical instruments in aide to songwriting composition except keyboards that can save melody or canned music.</p> <p>j. Song performance must not exceed 7 minutes including entrance and exit. A one point deduction from the general average score of each judge shall be made for every 30-second extension.</p> <p>k. Performers shall wear plain white t-shirt, PPT t-shirt and any jeans to avoid regional identification.</p> <p>l. No Props will be allowed during the performance. A violation of this provision shall incur a 5-point deduction from the general average of each judge.</p>			
II. Inputs (Resource Requirements)			
	Contestants	Host School/Venue	Host Region
a. Supplies and Materials			Music writing notebook Typewriting paper Pencil folders
b. Tools and Equipment			Four (4) Music stands Sound system with five (5) microphone and microphone stands Tables and chairs for judges
c. Others			

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2019 SINING TANGHALAN

(A Showcase of Talents and Skills in Arts areas and Performances)

DepED

Component Area	VISUAL ARTS		
Grade Level	High School learner or SPED learner		
Event Package	PINTAHUSAY		
No. of Contestants	One (1) per category		
Time Allotment	Eight (8) Hours		
Description	On-the -Spot Painting		
Criteria For Assessment	Criteria	Percentage	
	Artistic Merit (Elements and Principles of Art)	30%	
	Interpretation of the theme (relevance)	30%	
	Difficulty (technique)	20%	
	Originality	20%	
	Total	100%	
III. Event Rules and Mechanics			
a. Pintahusay is an on-the-spot painting competition. b. One (1) student-participant per region is allowed. c. Participants are given 8 hours to finish their outputs. d. Student-participant may be accompanied by one coach. However, coaches are only allowed to assist the student during the setting up of materials on the day of the competition. e. Participants must bring their own paintbrushes, sponges, paint containers, and paint cleaning materials (newspaper, washcloth, etc.) while acrylic paint in primary colors (red, blue, yellow) and neutral colors (black and white), easels, and canvass (36x48 inches) will be provided by the RTWG/NTWG. f. Participants are not allowed to bring pictures or images for reference of their entries. g. The subject of the painting will be based on a theme which will be given during the event.			
IV. Inputs (Resource Requirements)			
	Contestants	Host School/Venue	Host Region
Supplies and Materials			Typewriting Pencil Folder
Tools and Equipment	Paintbrushes, sponges, paint container, and paint cleaning materials		Canvass (36x48inches) with frame Painting easel Acrylic paints Blue (5L) Red (5L) Yellow (5L) Black (5L) White (5L) Chairs

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2019 SINING TANGHALAN

(A Showcase of Talents and Skills in Arts areas and Performances)

Component Area	MEDIA ARTS	
Grade Level	High School learners	
Event Package	SINELIKSIK	
No. of Contestants	TWO (2)	
Time Allotment	Four (4) Hours for shooting and another Four (4) Hours for editing	
Description	Short film competition	
Criteria For Assessment	Criteria	Percentage
	Storyline, narrative flow: overall cohesive storytelling, unified look and feel, clear narrative focus and direction of the story line	40%
	Technique: controlled camera work, clear quality of sound, attention to composition and framing	30%
	Insight/ Relevance to the theme: ability for the whole film to look into and discuss the theme/ subject matter	10%
	Quality: neatness of edit, clarity of sound, readability of text, focus of shots	10%
	Creativity: originality or uniqueness of take, slant, or topic; freshness of technique or treatment	10%
	Total	100%

V. Event Rules and Mechanics

- a. Each region will submit one (1) entry.
- b. Two student-participants per region are allowed. They may be accompanied by one (1) coach provided that he/she will not assist the participants in the development, conceptualization, production, and/or editing of the video.
- c. Participants are required to bring their own laptop/s or computers with video editing softwares, digital cameras or video cameras with computer cable for uploading, tripod, extension cords and other paraphernalia related to video shooting and editing. Use of drones is not allowed.
- d. Films must:
 - be cut and edited according to the creative direction of the team
 - contain text and graphic elements
 - use music, live sound, and/or narration; music must be original or royalty-free music and must be acknowledged accordingly in the end credits
 - only use primary footage taken/captured during the actual conduct of NFOT
- e. The films may
 - incorporate color correction and visual effects
 - use b-roll or establishing footage taken outside the competition period but these must be taken/produced during the NFOT days and from the designated location/s (e.g. traffic shots, time lapse, sunrise / sunset scenes)
- f. Four (4) hours will be given for shooting and another Four (4) hours for editing.
- g. The finished film must be:
 - 5 minutes in duration not including opening/ closing credits
 - a maximum of 30 seconds (0.5 minutes) for opening credits
 - a maximum of 60 seconds (1 minute) for closing credits
 - total film duration must not exceed 6:30 minutes (390 seconds)
- h. Submitted entries must not include any indication or reference to the creators' school, region, or other identifying marks. Only the film's title may be used to identify the project. Teams are allowed to produce a version with complete titles and credits for their personal consumption but this copy should not be submitted to the competition.
- i. Entries should be saved in a flash drive encoded in MP4, WMV, AVI or MOV format submitted on the event date before the specified cut-off or deadline.
- j. Medium of communication should be in Filipino and/or English. However, subtitles may be used ONLY for films in local languages.
- k. Videos should be an original work of the student-participants and shall not infringe on any copyrights or any rights of any third parties.
- l. Images shown and presented in the film must have been taken during the 2018 National Festival of Talents. If the film requires pre-existing stock, or news footage, these may be used to a maximum of 20% of the film and must:
 - be royalty-free, in the public domain, or under a Creative Commons license for attribution (BY) and non-commercial use (NC)
 - be obtained from a recognized news or information agency (e.g. CNN, GMA News, etc)

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- properly cite artists and works in the closing credits (Artist, Title, website/ source)
- m. Films are encouraged to use music or sound elements taken or produced during the 2018 National Festival of Talents. Films are also allowed to use non-original music and sounds provided that:
 - the works are available for use royalty-free, in the public domain, or under a Creative Commons license for attribution (BY) and non-commercial use (NC)
 - these are obtained from recognized royalty-free or Creative Commons sources (e.g. SoundCloud, Jamendo, WikiMedia)
 - the artists and works are properly cited in the closing credits (Artist, Title, website/ source)
- n. Teams may use to choose any style (e.g. observational, participative, journalistic, or reflexive) and utilize various tools to deliver content (e.g. narration, on-camera, interviews, music, dramatization/s, etc.) but it must be noted that the emphasis of the competition is on visual storytelling rather than narrated or textual stories.
- o. Teams will be briefed on the rules and parameters of the competition. Each team will be given access to the same general film location and a space for post-production.
- p. Each judge will prepare theme for the draw lots to be used in the actual competition during the orientation.
- q. The official competition time will begin and end at times designated by the NTWG; all teams must start from a location designated by the NTWG. Films must be submitted to the competition marshals at the assigned date and time.
- r. Roles of Coaches:
 - a) Coaches are responsible for managing the team, keeping competitors focused and on-track, maintaining team dynamics, and ensuring completion and adherence to the rules
 - b) Coaches may secure and manage production equipment but are not allowed to set up or configure equipment such as cameras, tripods, or editing systems
 - c) Coaches may work with the teams to conceptualize, develop, and strategize the execution of the theme prior to the shooting and editing of the film.
 - d) Coaches should not interfere or influence the creative and technical development of the Film.
 - e) Coaches are not allowed to edit, do camera or sound work, or similar involvement in the production process.

s. Inputs (Resource Requirements)

	Contestants	Host School/Venue	Host Region
Supplies and Materials			
Tools and Equipment	laptop/s or computers with video editing software, digital cameras or video cameras with computer cable for uploading, tripod, extension parts and other paraphernalia		Tables and chairs

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2019 SINING TANGHALAN

(A Showcase of Talents and Skills in Arts areas and Performances)

Component Area	CREATIVE WRITING	
Grade Level	High School	
Event Package	SULATANGHAL	
No. of Contestant	One (1)	
Time Allotment	Four (4) Hours	
Description	Playwriting competition	
Criteria For Assessment	Criteria	Percentage
	Plot (Use of form and stage imagery)	20%
	Character (Originality and character development)	20%
	Dialogue (appropriate use of language)	20%
	Themes and Ideas (relationship between form and content)	20%
	Theatricality (Ambition of the work and intended genre)	20%
	Total	100%
VI. Event Rules and Mechanics		
<p>a. Sulatanghal is a Playwriting competition.</p> <p>b. One (1) participant per region accompanied by one (1) coach.</p> <p>c. Participants should have not won in any international playwriting/screenwriting competition.</p> <p>d. Haven't had any play produced by a professional theater company.</p> <p>e. Haven't had any play published work in a literary journal.</p> <p>f. An orientation with the participants by the board of judges will be done before the start of the competition.</p> <p>g. During the competition, each participant will be tasked to write a one-act stage play based on a given theme. They will be given a total of 4 hours to write.</p> <p>h. Scripts should be submitted with the following requirements:</p> <ol style="list-style-type: none"> 1. Dialogue should be tailored for 2 actors/actresses. 2. Written in Filipino and/or English. 3. Saved in .doc format (Font size 12, double spaced, letter size paper) 4. Entire script should run for a maximum of 10 minutes. <p>i. Identity of the participant must not be written on any part of the work</p> <p>j. Winning play/script for Sulatanghal 2019 will be used for the "Direk ko, Ganap Mo" in 2020.</p>		
k. Inputs (Resource Requirements)		
	Contestants	Host School/Venue
Supplies and Materials		Host Region Typewriting paper, Pencil and ballpen
Tools and Equipment		Desktop

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2019 SINING TANGHALAN

DepED

(A Showcase of Talents and Skills in Arts areas and Performances)

Component Area	THEATER ARTS		
Grade Level	High School		
Event Package	DIREK KO, GANAP MO		
No. of Contestants	TWO (2)		
Time Allotment	Open		
Description	Acting competition		
Criteria For Assessment	Criteria		Percentage
	Mastery (analysis and interpretation of the whole script)		35%
	Acting Technique		35%
	Delivery (Voice Clarity, projection etc.)		30%
	Total		100%
VII. Event Rules and Mechanics			
<p>a. Two (2) participants per region accompanied by one (1) coach.</p> <p>b. Participants should have not won in any international competition.</p> <p>c. Haven't had performed with any professional theater company</p> <p>d. Participants will be given a copy of the official script before the competition.</p> <p>e. During the competition, a theater director, who is also part of the board of judges, will be giving instructions to the actors as to how the script should be performed.</p> <p>f. Performance will be done in a closed room environment with only the board of judges and event coordinators. A video camera will record all proceedings inside the room and a TV monitor for live viewing will be placed outside the room.</p> <p>g. Other participants waiting for their turn to perform will be contained in a holding room together with their coaches.</p>			
I. Inputs (Resource Requirements)			
	Contestants	Host School/Venue	Host Region
Supplies and Materials			Typewriting paper Pencil Folders
Tools and Equipment			Video camera TV monitor Memory card Lapel mic

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2019 SINING TANGHALAN

(A Showcase of Talents and Skills in Arts areas and Performances)

DepED

Component Area	MUSIC		
Grade Level	Elementary School with SPED learner		
Event Package	HIMIG BULILIT		
No. of Contestants	TWELVE (12)		
Time Allotment	10 minutes including entrance and exit		
Description	Children's choir competition		
Criteria For Assessment	Criteria	Percentage	
	Musicality (rhythm, balance, tonality, harmony)	35%	
	Interpretation (expression, dynamics, phrasing)	30%	
	Vocal Quality	25%	
	Mastery	10%	
	Total	100%	
VIII. Event Rules and Mechanics			
a. There will be one (1) entry per region. b. The group should be a composition of the following: <ul style="list-style-type: none"> • 12 members with at least 2 SPED learners • A combination of boys and girls aged 14 years old and below within the school year • One teacher/coach conductor • One DepEd employee accompanist c. The contestants shall bring the following requirements: <ul style="list-style-type: none"> • Photocopy of birth certificate • Certification of enrollment duly signed by the school principal or registrar • Assessment of SPED learners • Group picture with the conductor (5P) d. The group shall sing two (2) songs: One (1) warm-up song of choice and One (1) contest piece. e. Contest piece shall be provided by NTWG. f. The groups are encouraged to wear local/regional attire or any appropriate attire. g. Contest piece shall be sung as straight singing with recorded or live accompaniment.			
ix. Inputs (Resource Requirements)			
	Contestants	Host School/Venue	Host Region
Supplies and Materials			
Tools and Equipment			Piano Sound system microphones

This 8-page output of the Sining Tanghalan Group was presented to the CLMD Chiefs on 28 June 2018. As part of the group, we affix our names and signatures to this document:

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DepEd Marikina City
 Division Office
 Marikina City
 June 28, 2018
 [Signatures]

DepEd Marikina City
 Division Office
 Marikina City
 June 28, 2018
 [Signatures]



DIVISION FESTIVAL OF TALENTS (Sining ng Tanghalan) 2018
November 11-17, 2018

REGISTRATION FORM

Municipality: _____

Competition: _____

Name of Performers:

Coach: _____

School: _____

Name of Principal & Signature

Name of District Supervisor & Signature



**GUIDELINES AND CRITERIA on DIVISION-INITIATED ACTIVITIES:
FOLKSAYAW & HIMIG HI-SKUL COMPETITIONS**

A. FOLKSAYAW

Elementary-- Level- Rural Folk Dance

Secondary--- Western-Influenced Dance

GUIDELINES:

1. The Folkdance Competition is open to all Public Elementary and Secondary Schools including the Senior High School enrolled this school –year 2018-2019. Rural Folk Dance will be for the elementary level and Western-Influenced dance will be for the Junior or/ and Senior High School.
2. There is no age limit as long as the student is enrolled in the specified grade/ year levels.
3. There must only be one entry per municipality within the Negros Oriental Division.
4. Each entry shall be composed of 6-10 pairs or 12-20 performers only.
5. Folkdance shall be chosen from any of the published Philippine Folk Dances
6. Total performing time must not exceed 5 minutes including the entrance and the exit. Performances which will exceed the allotted time will be deducted with 2 points per excess minute or a fraction thereof.
7. Contestants must provide their own labelled CDs to be submitted on or before Nov. 3, 2016. (Attn: Culture and Arts Coordinator)
8. Costume must be appropriate to the dance chosen. Props may be used but must be minimal and readily transportable on and off stage.
9. All entry forms must be handed in to the Division Office through **Mrs. Jenith Corpis Cabajon, Div. Coordinator in Culture & Arts** November 3, 2018.
10. The decision of the judges is final.
11. The performances will be judged according to the following criteria:

Performance (Execution, Rhythm and Grace)	35%
Appropriateness of Costume	15%
Interpretation / Choreography	30%
Mastery and Discipline	20%
TOTAL	100%



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B. HIMIG HI-SKUL (Secondary Only)

GUIDELINES & CRITERIA:

1. Each choral group must be composed of at least 20 members or at most 25 secondary students from the Junior or/and Senior High School including the conductor and accompanist. Members must be a bonafide student and currently enrolled this school-year.
2. Each competing choir will sing two songs:
 - a) Folk Song (Obligatory piece)
 - b) The supporting piece is a free choice in any version and in 3 to 4 minutes performance time which can be performed with accompaniment or in acapella. Medley is not allowed.
3. Each choir is encouraged to wear an appropriate and inexpensive costume/ attire to give visual impact on the performance.
4. In case there's no teacher who can train or interpret the musical score, the group can hire choir trainer and pianist from the LGU or DepEd. Guitar can be used if there's no available pianist. Absolutely, no minus-one or any recorded accompaniment is allowed. The conductor must be a teacher.
5. Accompaniment is limited to 3 instruments piano, guitar, double bass.
6. The two songs can be performed in any order without choreography, no using of props and lighting effects.
7. Participating choir must attend the final and technical rehearsal which shall be scheduled by the organizing committee.
8. Violation to any of the rules and guidelines is subject for disqualification.
9. The decision of the panel of judges is deemed final and not appealable.
10. All entry forms must be handed in to the Division Office through **Mrs. Jenith Corpis Cabajon, Div. Coordinator in Culture & Arts on November 3, 2018**

Tonal production (Vocal Technique, Clarity and quality of Tones)	40%
Musicianship (Balance, Pitch Precision, Harmony)	40%
Mastery, Precision of attacks and releases, Discipline)	20%
TOTAL	100%

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-8180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)