



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

Division Memorandum

No. 700, s 2018

To : Assistant Schools Division Superintendents
CID and SGOD Chief Education Supervisors
Division Education Program Supervisors
Public Schools District Supervisors/ District In-Charge
Elementary and Secondary School Heads
District and School ICT Coordinators

From: *For:* **WILFREDA D. BONGALOS, Ph.D., CESO V**
Schools Division Superintendent *18*

Subject: **URGENT SUBMISSION OF SY 2017-2018 DULY SIGNED OPCRf FOR THE GRANT OF 2017 PERFORMANCE – BASED BONUS (PBB)**

Date: October 22, 2018

1. The Schools Division PBB Secretariat is on the process of consolidating the PBB Form 1.4. In view with this, all School Heads are directed to submit **photocopies of their SY 2017-2018 duly signed OPCRf** at the Division ICT Unit Office.
2. Initially the ICT Unit accepts copies of unsigned School Heads' OPCRfs as reference/ basis for the initial gathering of their individual ratings. However, the duly signed copies are vital for the regional and national level validation.
3. Submit immediately the photocopies at your respective District Offices. The District ICT Coordinators are tasked to compile, prepare a summary list of ratings and submit it directly at the Division ICT Unit Office on or before October 26, 2018.
4. Attached is the template for the summary list of ratings.
5. Immediate dissemination and strict compliance of this Division Memorandum is desired.

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Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1823 (Legal Section); (035)225-6186 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1840 & (035) 225-1840 (Acct. Budget Section); (035) 422-3921 (Supply Section)

