



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

Division Memorandum

No. 630, s 2018

To : Assistant Schools Division Superintendents
CID and SGOD Chief Education Supervisors
Division Education Program Supervisors
Public Schools District Supervisors/ District In-Charge
Elementary and Secondary School Heads
District/ School ICT Coordinators

From: **WILFREDA D. BONGALOS, Ph.D., CESO V**
Schools Division Superintendent 10/2/18

Subject: **SUBMISSION OF NODiS ONLINE REGISTRATION AND UPDATE OF INDIVIDUAL E-PDS STATUS REPORT**

Date: October 5, 2018

1. All District and School ICT Coordinators are hereby directed to closely supervise the conduct of online registration and update of individual e-PDS in the Negros Oriental Division Info-System (NODiS).
2. In line with this, each school through the ICT Coordinator will submit a Status Report (both hard and soft copy) to their respective District ICT Coordinators regarding the completion of the aforementioned tasks. The District ICT Coordinators will consolidate the Status Report and submit the hardcopy at the Division ICT Unit Office while the softcopy will be submitted online via **NEGOR District ICT Team Drive** on or before October 12, 2018.
3. Attached is the template of the Status Report.
4. Wide dissemination and compliance of this memorandum is desired.

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2378 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3021 (Supply Section)

