



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

September 21, 2018

DIVISION MEMORANDUM

No. 608, s. 2018

**SESSION DRY-RUN AND PREPARATION OF MATERIALS FOR THE 3-DAY
SEMINAR-WORKSHOP ON CARE AND USE OF MATHEMATICS
LEARNING SUPPORT MATERIALS**

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary/Secondary School Heads
Identified Facilitators

1. In preparation for the conduct of the 3-Day Seminar-Workshop on Care and Use of Mathematics Learning Support Materials, there will be a dry-run and final preparation of materials per session on September 28, 2018. The venue will be at Negros Oriental High School (NOHS) convocation hall. *jm*
2. Participants to this activity are the identified trainers/facilitators and staff. (Refer to the attached list). They are required to bring the following: Final copy of the Session Guide, Slide Decks, Session Templates/Activity Sheets, laptop, pocket Wi-Fi and extension cord.
3. Travelling, food and other incidental expenses incurred by the participants are chargeable against school MOOE funds subject to the usual accounting and auditing rules and regulations.
4. This memorandum also serves as **Travel Order**.
5. Immediate and wide dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS, Ph.D. CESO V
Schools Division Superintendent

9/24/18

Handwritten initials/signature

CID/enc/nqr

25 SEP 2018



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LIST OF TRAINERS/FACILITATORS

Team Leader

Nida Suasin -MT 2 -NOHS

Trainers/Facilitators

Epifania Cuevas	-P1	-Valencia National High School
Allan Agor	-P1	-Sumaliring National High School
Melba Tumarong	-MT1	-La Libertad Technical Vocational School
Vrendie Sygaco	-T3	-NOHS
Gemma M. Urciada	-TIC	-Sta. Catalina Central School –Sta. Catalina 3
Hahah Lee L. Umale	-MT1	-Elias R. Macias Mem. Elementary School
Myla G. Benlot	-T3	-La Libertad Technical Vocational School
Joel Catubay	-TIC	-Maladpad Elementary School
Maricar Bulagao	-T3	-San Jose Central School