



September 24, 2018

DIVISION MEMORANDUM

No. 607, s. 2018

**DIVISION 3rd QUARTERLY CONFERENCE OF DISTRICT LEARNING RESOURCE
MANAGEMENT AND DEVELOPMENT SYSTEM (LRMDS) FOCAL PERSON**

TO : Assistant Schools Division Superintendent
CID & SGOD Chiefs
Division Education Program Supervisors
Public Schools District Supervisors/DIC's
Elementary, Junior & Senior High School Principals

1. The Schools Division of Negros Oriental, through the Learning Resource Management and Development Center (LRMDC), will be preparing for its 3rd Quarter Accomplishment Report to be submitted during Regional CLMD Meeting sometime in October 2018.
2. In connection with this, the LRMDC will conduct a *DIVISION QUARTERLY CONFERENCE OF DISTRICT LEARNING RESOURCE MANAGEMENT AND DEVELOPMENT SYSTEM (LRMDS) FOCAL PERSON* on September 29, 2018 from 8:30 AM to 5:00 PM at the 2nd Floor, Division Library Hub.
3. Participants of this conference are the 34 District Designated LRMDS Focal Person. Each participant is requested to bring the following during the conference;
 - a. Laptop and Extension Wire
 - b. 3rd Quarter Report (Accomplishments (July- Sept.), Issues, Gaps, Concerns and Problems)
 - c. Master Lists of Teaching and Non-Teaching Personnel by School
 - d. Official Designation as LRMDS District Focal Person Signed by the PSDS/DIC
4. Participants and staff shall be granted a one-day Service Credit and CTO since this activity falls on a Saturday. Per CSC-DBM JOINT CIRCULAR NO. 02-04
5. Lunch, snacks, and other expenses relative to this conference shall be charged to the 2018 HRTD Funds while travelling expenses of the participants shall be charged against their respective school MOOE and/or other available funds subject to usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.


WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

24 SEP 2018