



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

September 14, 2018

DIVISION MEMORANDUM

No. 574 s. 2018

**TWO-DAY DIVISION EsP/VALUES EDUCATION TRAINING-WORKSHOP ON THE
CONTEXTUALIZATION OF INSTRUCTIONAL TEACHING RESOURCE MATERIALS**

To : Asst. Schools Division Superintendents
Chiefs, CID & SGOD
Division Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/District-In-Charge
Public Elementary & Secondary School Heads
All Others Concerned

1. This office informs the field on the two-day live-out Training Workshop/Writeshop for the identified EsP/Values Education teachers/writers on the Contextualization of Teaching Resource Materials-Detailed Lesson Plan (DLP) at Bacong Central School, Bacong District on September 20-21, 2018.
2. Participants to this training workshop/writeshop are advised to bring laptop, curriculum guide (hard/soft copy of the assigned grade) extension cord, wifi/broadband.
3. All expenses relative to this activity shall be charged against Division MOOE and other available funds subject to the usual government accounting and auditing rules and regulations.
4. The participants are expected to be at the venue before 8:00 o'clock in the morning, (see enclosure for the schedule of activity and the list of expected participants).
5. One meal and two-snacks per day of the participants for the two days are charged to HRTD Funds while travel and other incidental expenses incurred by the participants relative to training-workshop activity are chargeable against School MOOE/Local Funds subject to the usual accounting rules and regulations.
6. For more information, please contact the focal person: Antonio B. Baguio, Jr. @09158272037.
7. This serves as **Travel Order**.
8. For widest dissemination.

fr: *8*
WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent *9*

CID/enc/abbjr.

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section);
(035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8987 (Record's Section);
(035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
(035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



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September 20-21, 2018 – Training Workshop/Writeshop

Day 1- September 20, 2018

Date	Time	Activities	Topics	Resource Speakers/ Facilitators	Officer of the Day	Process Observer
MORNING SESSION	7:00-AM 7:30 AM 7:30-AM 8:00AM	Arrival/Registration/Opening Program		Antonio B. Baguio, Jr.	Juanito L. Sardan	Teresita Z. Olasiman
	8:00 AM - 9:00AM	FGD/Lecture	CIGPs-Concern Issues Gaps in teaching EsP/Val.Ed.			
	9:30-AM 12:00-AM	Discussion/FGD	Forward Looking Steps to Address the CIGPs			
LUNCH BREAK						

Date	Time	Activities	Topics	Resource Speakers / Facilitators	Officer of the Day	Process Observer
AFTERNOON SESSION	1:00-3:00 AM	Conduct Walk Through on the BOW	BOW and Walk through of the Curriculum Guide per grade	Antonio B. Baguio, Jr.	Juanito L. Sardan	Auster Relasa
	3:00-5:00	Lecture/Writeshop on Lesson Planning	Discussion on Lesson Planning by grade level	Macrina K. Villaluz, Ed.D. Teresita Olasiman Principal-I Auster Relasa Principal-I		

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Day- 2 September 21, 2018

Date	Time	Activities	Topics	Resource Speakers / Facilitators	Officer of the Day	Process Observer
MORNING SESSION	7:00-7:30 AM 7:30-8:00AM	Arrival/Registration/ Opening Program	MOL	Antonio B. Baguio, Jr. Macrina K. Villaluz, Ed.D.	Susan S. Austero	Macrina Villaluz
	8:00 AM - 9:00AM	Lecture/ Writeshop/Workshop	Presentation of Lesson Plan and Critiquing by grade level	Teresita Olasiman Principal-I Oster Relasa Principal-I		
	9:30-12:00					
LUNCH BREAK						
AFTERNOON SESSION	1:00-3:00 AM					
	3:00-5:00	Program	Wrap-up/Closing Program/Agreement			

Staff/Members of the Training Team:

Rodita Plaza - AMRCES
 Lorna Renacia – San Jose District
 Cita Bilangis – Maria Macahig MHS
 Florence Casquejo – NOHS
 Conchita Caballes - NOHS
 Menchu Santos – Ayungon Ddistrict