



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

August 20, 2018

**DIVISION MEMORANDUM**

No. 126, s. 2018

**DIVISION CONFERENCE OF DISTRICT/SCHOOL LIBRARY DESIGNATE AND SUBMISSION OF THIRD QUARTER ACCOMPLISHMENT REPORT**

TO: ASDS's  
CID & SGOD Chiefs  
Division Education Program Supervisors  
Public Schools District Supervisors/DICs  
Public Elementary, Junior & Senior High School Principals

1. This office informs the field on the Division Conference of District/School Library Designates on August 29, 2018 at Boy Scout Conference Room, at 8:00AM to 5:00PM.

The objectives of the activity are as follows:

- a. Provide a status report of school library operation by district;
  - b. Discuss the activities to be conducted during the culmination of National Book Week Celebration;
  - c. Discuss the implementing guidelines and requirements of STARBOOKS Kiosk and Tech4Ed center; and
  - d. Orient the participants relative to the conduct of the Inter-Regional Post Delivery Audit of Learning Resources and Equipment.
2. Each district must send 2 representatives preferably its official designate to attend the said conference preferably from Central Elementary and Main High Schools.
  3. Participants are required to bring and submit the following in soft and hard copies:
    - a. 3-minute presentation of their 3rd Quarter Accomplishment Report with MOVs; and
    - b. 3rd Quarter Accomplishment Report on School Library operations.  
Please use the attached Template for Accomplishment Report.
  4. Lunch and snacks will be provided charged to the Division HRTD Funds while travelling and other incidental expenses shall be charged against School MOOE or other school funds subject to the usual auditing and accounting rules and regulations.
  5. Please be guided accordingly.
  6. Immediate and wide dissemination of this Memorandum is desired.

WILFREDA D. BONGALON, Ph. D., CESO V  
Schools Division Superintendent

22 AUG 2018

