



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**

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June 26, 2018

**DIVISION MEMORANDUM**

No. 459 s. 2018

**DISSEMINATION OF DEPED ORDER NO.33, SERIES OF 2018 ENTITLED "GUIDELINES ON THE IMPLEMENTATION OF THE JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL-VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP-TVL) FOR SCHOOL YEAR 2018-2019"**

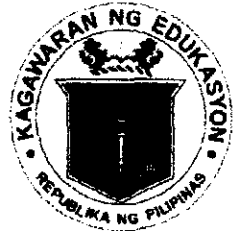
TO : Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/Districts-In-Charge  
Public/Private Secondary School Heads  
All Others Concerned

1. This office disseminates DepEd Order No.33, s. 2018 to the field entitled "Guidelines on the Implementation of the Joint Delivery Voucher program for Senior High School Technical-Vocational Livelihood Specializations (JDVP-TVL) for School Year 2018-2019" for information and guidance of all concerned.
2. Attached is the copy of DepEd Order No.33, s. 2018.
3. All school heads are requested to submit the following reports;
  - a. List of students who would like to avail the program;
  - b. Reports on possible partners, HEIs, TVIs, Private Institutions offering SHS programs to collaborate with DepEd in this venture.
4. Bring these expected reports on August 1, 2018 during the SHS heads' conference regarding this matter.
5. Traveling and other incidental expenses incurred by the participants are chargeable against School MOOE, and other funds subject to the usual accounting and auditing rules and regulations.
6. For widest dissemination.

27 JUN 2018  
WILFREDA D. BONGALOS, Ph.D., CESO V  
Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
Sudlon, Lahug, Cebu City



July 23, 2018

REGIONAL MEMORANDUM

No. 0538 Series of 2018

**DISSEMINATION OF DEPED ORDER NO. 33, SERIES OF 2018 ENTITLED "GUIDELINES ON THE IMPLEMENTATION OF THE JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL-VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP-TVL) FOR SCHOOL YEAR 2018-2019"**

To: Schools Division Superintendents  
Public and Private Secondary School Heads  
All Others Concerned

1. This Regional Office disseminates DepEd Order No. 33, s. 2018 dated July 19, 2018 to the field divisions entitled "**Guidelines on the Implementation of the Joint Delivery Voucher Program for Senior High School Technical-Vocational Livelihood Specializations (JDVP-TVL) for School Year 2018-2019**" for information and guidance of all concerned.
2. Attached herewith is a copy of the said DepEd issuance for your reference.
3. Immediate and wide dissemination of this Memorandum is directed.

*Juliet A. Jeruta*  
**JULIET A. JERUTA**  
Director III  
Officer-in-Charge  
Office of the Regional Director

Enclosures as stated  
JAJ/STJ/BDT/JKSB  
QAD

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030,  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*



Republic of the Philippines  
**Department of Education**

19 JUL 2018

DepEd ORDER  
No. **033**, s. 2018

**GUIDELINES ON THE IMPLEMENTATION OF THE JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL-VOCATIONAL-LIVELIHOOD SPECIALIZATIONS (JDVP-TVL) FOR SCHOOL YEAR 2018-2019**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **Guidelines on the Implementation of the Joint Delivery Voucher Program for Senior High School Technical-Vocational-Livelihood Specializations (JDVP-TVL) for School Year 2018-2019**. This is pursuant to pertinent provisions of Republic Act (RA) No. 10533 or the Enhanced Basic Education Act of 2013, and RA 10964 or the General Appropriations Act (GAA) for Fiscal Year 2018.
2. These guidelines shall be effective immediately, and shall remain in force and in effect for the duration of the program for School Year 2018-2019.
3. For more information, contact the Office of the Director IV, Bureau of Curriculum Development, Department of Education (DepEd), Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City, at telephone nos. (02) 636-5096 or (02) 633-7267, or email at [bcd.od@deped.gov.ph](mailto:bcd.od@deped.gov.ph).
4. Immediate dissemination of and strict compliance with this Order is directed.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encl.:  
As stated

References:  
DepEd Order Nos.: 68, s. 2017 and 017, s. 2018

To be indicated in the Perpetual Index  
under the following subjects:

PROGRAMS	TECHNICAL EDUCATION
POLICY	VOCATIONAL EDUCATION
SENIOR HIGH SCHOOL	

**GUIDELINES ON THE IMPLEMENTATION OF THE JOINT DELIVERY VOUCHER  
PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL- VOCATIONAL-  
LIVELIHOOD (JDVP- TVL) SPECIALIZATIONS  
FOR SCHOOL YEAR 2018-2019**

**I. RATIONALE**

1. Republic Act (RA) No. 10533 or the “Enhanced Basic Education Act of 2013” recognizes the constitutional mandate of the State to “establish, maintain and support a complete, adequate, and integrated system of education relevant to the needs of the people, the country and society-at-large.”
2. RA 10533 thus directs the State to “create a functional basic education system that will develop productive and responsible citizens equipped with the essential competencies, skills and values for both lifelong learning and employment.” To achieve this, the state is further instructed to “broaden the goals of high school education for college preparation, vocational and technical career opportunities as well as creative arts, sports and entrepreneurial employment in a rapidly changing and increasingly globalized environment.”
3. Pursuant to these mandates, among the hallmarks of the K to 12 Basic Education Program is the Senior High School (SHS), which provides for a Technical-Vocational-Livelihood (TVL) Track along with three other Senior High School Tracks. The TVL Track has four strands: Agri-Fishery Arts (AFA), Home Economics (HE), Information and Communication Technology (ICT), and Industrial Arts (IA) that offer various specializations.
4. In RA 10533, it is provided in the transitory provisions that the Department of Education (DepEd), Commission of Higher Education (CHED), Technical Education and Skills Development Authority (TESDA), Technical Vocational Institutions (TVIs), and Higher Education Institutions (HEIs) shall coordinate closely with one another to implement strategies to ensure that the academic, physical, financial and human resource capabilities not only of HEIs, but also of TVIs, are utilized and not adversely affected.” In conjunction, there is a need to address transitory shortage in workshops, tools, equipment and teachers for the TVL Track in DepEd public Senior High Schools (SHSs).
5. RA 10533, Section 10. Expansion of E-GASTPE Beneficiaries also stated that the benefits accorded by Republic Act. No. 8545, or the “Expanded Government Assistance to Students and Teachers in Private Education Act”, shall be extended to qualified students enrolled under the enhanced basic education. The DepEd shall engage shall engage the services of private education institutions and non-DepEd schools offering senior high school through the programs under Republic Act 8545 and other financial arrangements formulated by the

DepEd and the Department of Budget and Management (DBM) based on the principles of public-private partnership.

6. Operating on this premise, the Joint Delivery Voucher Program for Senior High School Technical Vocational and Livelihood Specializations (JDVP-TVL) promotes partnerships between DepEd and qualified institutions as stipulated in RA 10533, and acknowledges the complementary roles of public and private educational institutions as stated in RA 8545 or the "Expanded Government Assistance to Students and Teachers in Private Education Act." Under this law, the invaluable contribution that the private schools have made and will make to education and the complementary roles of public and private educational institutions are recognized towards the fulfillment of the mandate of the State to promote and make quality education accessible to all Filipino citizens. The State then undertook to provide mechanisms to maximize the use of existing resources of private education.
7. The said general mechanism under the E-GASTPE law was made more specific by the FY 2018 GAA by appropriating funds for Joint Delivery Voucher for Senior High School Technical Vocational and Livelihood Specializations intended to enable select DepEd public SHS students taking Technical Vocational and Livelihood Track to take their TVL subjects in private or non-DepEd public SHS subject to these guidelines. In addition, pursuant to Section 24 (Participating Schools), Rule VI (E-GASTPE Beneficiaries and Other Financing Arrangements with Private Educational Institutions and non-DepEd Public Schools) of RA 10533, the providers are expanded to include private TVIs subject to the guidelines.
8. This JDVP-TVL is designed to optimize TVL learning by allowing SHS students enrolled in public schools to avail of vouchers and take their TVL specializations in eligible partner institutions from either private or non-DepEd public SHSs, as well as TVIs, offering their desired specializations.

## **II. SCOPE AND COVERAGE**

9. The JDVP-TVL Guidelines cover Grade 12 students enrolled in DepEd public SHSs under the TVL track who will be allowed to take their TVL specialization subjects in eligible private or non-DepEd public SHSs and private TVIs for School Year 2018-2019. This shall guide concerned offices in the Central Office, Regional Office, Schools Division Office and schools in the program implementation.
10. Subsequent to the implementation of the JDVP-TVL in SY 2018-2019, these guidelines shall be updated and enhanced for the succeeding school year based on the monitoring and evaluation data.

## **III. POLICY STATEMENT**

11. The DepEd hereby issues the Guidelines on the Implementation of the JDVP-TVL whose primary objective is to enhance the capability of DepEd SHSs to implement the TVL track

through partnerships with institutions that are equipped with necessary resources (teachers, workshops, tools and equipment) to carry out the program, Specifically, the JDVP-TVL aims to:

- a. Enable the learners to complete their respective TVL specialization subjects through the JDVP-TVL Partners;
  - b. Provide an appropriate learning environment required of the specialization; and
  - c. Address delays in the provision of the necessary resources for TVL Specializations.
12. The JDVP-TVL is consistent with Republic Act 8545, both in terms of policy and form of assistance. Under this law, the invaluable contribution that the private schools have made and will make to education and the complementary roles of public and private educational institutions are recognized towards the fulfillment of the mandate of the State to promote and make quality education accessible to all Filipino citizens. The State then undertook to provide mechanisms to maximize the use of existing resources of private education.

#### **IV. PROCEDURES**

##### **A. Brief Description of the Program**

13. The JDVP-TVL is a tuition fee assistance to Grade 12 students in DepEd public SHSs, which have been identified as having inadequate facilities, equipment, tools and teachers with regard to the implementation of TVL specializations.
14. The tuition fee assistance shall be in the form of vouchers given to learner-beneficiaries to enable them to cross-enroll for the completion of TVL specializations in eligible private SHSs, non-DepEd public SHSs, or private TVIs (JDVP-TVL Partners).
15. The voucher amount shall be settled by DepEd upon validation of billing statements submitted by JDVP-TVL Partners based on training services rendered for learner-beneficiaries.
16. Payment will be made directly to the JDVP-TVL Partners and not through the learner-beneficiaries.

##### **B. Learner-Beneficiaries**

17. The beneficiaries are the Grade 12 students enrolled in the TVL Track in identified DepEd public SHSs for SY 2018-2019. The said DepEd public SHSs were assessed and selected by their respective Schools Division Offices (SDOs) and Regional Offices (ROs) based on the following criteria:

- a. have been offering SHS TVL since SY 2016-2017;

- b. have been ascertained to have inadequate facilities, equipment, tools and teachers for any TVL specialization since SY 2016-2017; and
- c. are located in areas where there are accessible private SHSs, non-DepEd public SHSs, or private TVIs, which can provide further instructions and training to learners to complete their needed TVL competencies and skills.

18. The consolidated list of qualified SHSs was prepared by the Bureau of Curriculum Development (BCD) and went through a series of validation with the concerned Schools Division Offices (SDOs) and ROs.

**C. Amount and Coverage of Vouchers**

19. A tuition fee voucher shall be granted to the beneficiaries in the qualified public SHSs in the amount of **Php 12,550.00** per learner-beneficiary.

20. The voucher shall cover the training costs for 320 hours per learner in any one or combination of 1 to 4 specializations taking into consideration TESDA Circular No. 12, s. 2017 and the TVL Specializations already taken in Grade 11. This shall cover tuition and miscellaneous expenses (e.g. consumables for the workshop) for the TVL training needed to complete the applicable specializations for Grade 12 from **August 13, 2018 to November 30, 2018** and subsidy for the assessment fee.

21. The voucher subsidy for the assessment fee in the amount of **Php 550.00** shall be limited to one National Certification (NC). The learner-beneficiary shall take the NC of his or her choice in any Assessment Center which must be conducted not later than **December 7, 2018**.

22. The JDVP-TVL Partners shall coordinate and make the necessary arrangements with the Assessment Center regarding the schedule of assessment which must be conducted not later than **December 7, 2018**.

23. The total amount that may be assessed by the JDVP-TVL Partners per learner-beneficiary shall be based on the average training cost under HE, AFA, IA, ICT and the amount of the Assessment Center (AC) fee which shall not exceed to **Php 550.00**.

**D. JDVP-TVL Partners**

24. Interested private SHSs, non-DepEd public SHSs, and TESDA-accredited private TVIs shall write a letter of intent to participate in the program to the SDO where they are located and shall copy furnish the respective RO from **July 24-30, 2018**. The letter of intent shall use the attached application form template found in **Annex 1**, which shall be submitted along with the following documents:

Potential JDVP-TVL Partners	Requirements
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<p><b>For private SHS/non-DepEd public SHS</b></p>	<ul style="list-style-type: none"> <li>• <b>Certified true copy of the Provisional Permit to offer SHS-TVL issued by DepEd</b></li> <li>• <b>Board Resolution indicating the intention to participate and to comply with SHS-TVL Curriculum Learning Standards, including absorptive capacity of 25 learners per class, Pedagogical Requirements, and Policies on Assessment and Rating System based on DepEd Order No. 8, s. 2015</b></li> <li>• <b>Attestation that there is a maximum eight-kilometer distance between the listed qualified DepEd public SHS and the applicant partner.</b></li> </ul>
<p><b>For private TVI</b></p>	<ul style="list-style-type: none"> <li>• <b>Certified true copy of TESDA accreditation</b></li> <li>• <b>Board Resolution indicating the intention to participate and to comply with SHS-TVL Curriculum Learning Standards, including absorptive capacity of 25 learners per class, Pedagogical Requirements, and Policies on Assessment and Rating System based on DepEd Order No. 8, s. 2015</b></li> <li>• <b>Attestation that there is a maximum eight-kilometer distance between the listed qualified DepEd public SHS and the applicant partner.</b></li> </ul>



25. Potential JDVP-TVL Partners located beyond the eight-kilometer distance from the listed qualified DepEd public SHS may be considered by the SDO provided that they meet any of the following provisions:

- Availability of Mobile TVL Laboratories provided that the cost of electricity is borne by the JDVP-TVL Partners;
- Availability of free dormitories for the learner-beneficiaries during the conduct of education and training if the distance does not fall in the 8-Kilometer radius;
- Insurance coverage to be borne by the JDVP-TVL Partners which includes the time of travel from the DepEd Public SHS to the location where the JDVP Partner is situated and vice versa, class duration and stay at the JDVP-TVL Partner

26. Within five working days from receipt of the application, the SDO shall assess the application, conduct ocular inspection and validation, and, if warranted, issue a Certificate of Eligibility to the JDVP-TVL Partner using the attached template found in Annex 2.

27. The SDO shall email a list of eligible applicants to the RO and BCD on or before July 31, 2018.

#### **E. Voucher Issuance, Utilization and Implementation**

28. The Participating School shall prepare the list of identified learner-beneficiaries using template in Annex 3B (excluding the names of students who are no longer qualified as recipients of the program due to reasons such as dropping out, transferring to another school, and any other valid reasons). Such list shall be submitted to the SDOs for validation purposes. The validated list of learner-beneficiaries shall be consolidated by the ROs to be forwarded to BCD on August 1, 2018.

29. Based on the validated lists and for purposes of tracking the number of learner-beneficiaries and the actual cost of specialization, the BCD shall assign a set of unique control numbers of the vouchers to the RO on August 2-3. The RO shall then assign these unique control numbers to each learner-beneficiary. The control numbers assigned by the RO will then be distributed through the SDOs.

30. A certification indicating the least mastered competencies and skills of the learner-beneficiaries found in Annex 4 shall be prepared by the TVL teacher and duly noted by the School Head. This shall then be issued on August 6, 2018 to the learner-beneficiaries.

31. The SDO shall furnish the list of JDVP-TVL Partners to the qualified DepEd public SHSs through email or hard copy on or before August 7, 2018.

32. The RO shall issue the voucher, found in **Annex 5**, to the qualified learner-beneficiaries through the SDO not later **August 8, 2018**. The voucher entitles the learner-beneficiary to take 320 hours in any one or a combination of 1 to 4 specializations. The learner-beneficiaries are prohibited to transfer from one JDVP-TVL Partner to another during the implementation of the program.
33. The SDO shall conduct an orientation on the guidelines to the participating JDVP-TVL Partners and participating DepEd public SHSs from **August 8-9, 2018**. The SDO shall inform these schools of the schedule of orientations and shall keep a copy of the orientation program and attendance sheet as evidence of the activity. Copies of Annex 4 shall be disseminated during the orientation.
34. The DepEd Public Senior High School Head shall:
- a. conduct an orientation with the learner-beneficiaries and their parents, teachers, representatives of the parents' and teachers' associations, and the JDVP-TVL trainers from **August 10-13, 2018** on the Guidelines and the Curriculum Guide, which indicates the learning standards, pedagogies, education and training class schedule, formative and summative assessment, reporting mechanism of learner's rating and monitoring arrangement of their respective learner's attendance and participation, and other assistance needed by the teacher/trainer to ensure maximum learning. S/He shall also keep a copy of the orientation program and attendance sheet as evidence of the conducted activity;
  - b. secure parents' consent for all the learner-beneficiaries;
  - c. arrange an education and training schedule with the JDVP-TVL Partner that is convenient and responsive to the needs of the learner-beneficiaries, which shall not exceed eight hours daily; and
  - d. assign a teacher-coordinator (TVL Teacher) to regularly confer with the trainer of the JDVP-TVL Partners on the implementation of the agreements discussed during the orientation and monitor the attendance and participation of the learner-beneficiaries.
35. The JDVP-TVL Partners shall:
- a. attend the orientation that will be conducted by the SDO and the partner school;
  - b. receive a copy of the list of learner-beneficiaries during the SDO orientation;
  - c. prepare the education and training schedule with the DepEd public SHSs;
  - d. assign trainers and trainer-coordinator for the program;
  - e. orient the learner-beneficiaries on school rules and expectations, including care and safety in handling equipment and tools;
  - f. provide the needed education and training of the learner-beneficiary for a maximum of **three hundred twenty (320) hours** or a minimum of **eighty (80) hours** per TVL Specialization from **August 13, 2018 – November 30, 2018**;

- g. email to the BCD, copy furnished the DepEd public SHSs, SDO and RO, the list of the enrolled learner-beneficiaries with the specializations and NC each learner-beneficiary will take, including the AC venue within a week after the start of the education and training;
- h. monitor the delivery of the education and training by the assigned trainers and participation of the learner-beneficiaries;
- i. submit the rating of the learner-beneficiaries covering the period of education and training;
- j. exercise due diligence to ensure their protection and safety of the learners and beneficiaries;
- k. guide and assist the learner-beneficiaries as regards their choice of NC and Assessment Center (AC);
- l. pay the cost of the Assessment Center fee chargeable against the voucher; and
- m. submit to the concerned DepEd Public School Heads and School Division Office the following end of the program-reports, certified true and correct by an authorized representative on or before **December 14, 2018**.

36. The Reports provided in paragraph 35 (m) shall contain the following:

- a. validated list of JDVP-TVL learner beneficiaries who are registered in their school and the status of completion of education and training (i.e., completed, dropped from the rolls as of [date] and reason, etc.);
- b. summary of learners' competencies and equivalent ratings of the learner-beneficiaries per specialization per DepEd public SHS (**Annex 6**);
- c. summary of Assessment Results certified correct by authorized official of the Assessment Center, including the Registry of Workers Assessed and Certified (RWAC);
- d. summary of the learner-beneficiaries' daily attendance in the education and training; and
- e. narrative report using the template in **Annex 7**.

## **F. FINANCIAL ARRANGEMENTS**

37. The BCD through the Budget Division, Accounting Division and Finance Service shall *download appropriate funds to the SDO for the conduct of the division level orientation and the conduct of the school orientation for schools which are non-implementing units. It shall also download funds directly to the SHSs, which are implementing units for the conduct of the school-based orientation.*

38. The JDVP-TVL Partners shall be paid through the List of Due and Demandable Accounts Payable (LDDAP) by the Central Office based on the validated billing statements using the templates in **Annexes 8A, 8B, 9 and 10**. To facilitate the payment, the following procedures shall be observed:

Procedure	Unit-in-Charge	Estimated Processing Time
<p>a. The JDVP Partner shall accomplish four (4) original billing statements and secure from the SDO a certification of submission of all end-of program reports.</p>	<p>JDVP Partner SDO</p>	<p>2 weeks</p>
<p>b. A week after the submission of pertinent documents by the JDVP-TVL Partners, the SDO shall submit to the RO the summary of the JDVP-TVL payments with the four (4) original billing statements and the corresponding SDO-issued certification for the JDVP-TVL Partners.</p>	<p>SDO RO</p>	<p>2 weeks</p>
<p>c. Upon review of the documents, the RO shall submit to the BCD the regional summary of the JDVP-TVL payment with the four (4) original billing statements and the SDO-issued certification.</p>	<p>RO CO- BCD</p>	<p>2 weeks</p>
<p>d. The BCD shall review the submission of the RO and, if found in order, forward the same to the Office of the Undersecretary for Finance – Accounting and Disbursements for payment to the JDVP-TVL partners</p>	<p>BCD, Budget Division, Accounting Division, Disbursements Office of the Undersecretary for Curriculum and Instruction and Finance</p>	<p>4-6 weeks</p>
<p>e. All other costs, except for the FGDs/post-conference to be conducted by the BCD, shall be charged against local funds subject to the usual accounting and auditing procedures.</p>	<p>BCD RO SDO Eligible Public SHS Budget Division Finance Service</p>	<p>2 weeks</p>

39. For an efficient and effective management of this program, BCD shall establish a Project Management Office (PMO) which will be in-charge of key functions such as Project Operation Planning, Project Monitoring and Evaluation, and Project Operation Management.

## **V. MONITORING AND EVALUATION**

40. The Central Office, through the BCD, shall provide technical assistance such as orientation to the ROs and the SDOs to ensure smooth implementation of the program. It shall also monitor and evaluate the program policy and the program implementation.
41. ROs with the SDOs shall validate and monitor selection of the participating DepEd public SHS-TVL, certification of JDVP-TVL Partners and the implementation arrangements including payment of partners. They shall also provide technical assistance such as orientation to school heads, teachers and staff of the participating schools, and shall recommend to the BCD specific measures to improve implementation guidelines for succeeding school years.



**JOINT DELIVERY VOUCHER PROGRAM FOR SHS TVL SPECIALIZATIONS (JDVP -TVL)  
FOR SCHOOL YEAR 2018-2019**

**APPLICATION FORM FOR JDVP-TVL PARTNER  
SY 2018-2019**

<b>Region:</b>	
<b>Division:</b>	
<b>School Name:</b>	
<b>School ID (if applicable):</b>	
<b>School Address:</b>	<i>(Number/Block/Street)</i>
	<i>(Subdivision/Village/Brgy.)</i>
<b>City or Municipality:</b>	
<b>Province:</b>	
<b>Contact Number/s:</b>	
<b>Email:</b>	
<b>TESDA Accreditation Number</b>	
<b>No. of Kilometers to the nearest and accessible Public DepEd SHS:</b>	
<b>TVL Specializations/Training Offered</b>	

**Attach the following documents:**

1. For private SHS/non-DepEd public SHS, certified true copy of the Provisional Permit to offer SHS-TVL issued by DepEd;
2. For private TVI, certified true copy of TESDA accreditation;
3. For both, Board Resolution indicating the intention to participate and to comply with SHS-TVL Curriculum Learning Standards, including absorptive capacity of 25 learners per class, Pedagogical Requirements, and Policies on Assessment and Rating System based on DepEd Order No. 8, s. 2015; and
4. For both, attestation that there is a maximum four-kilometer distance between the listed qualified DepEd public SHS and the applicant partner.

**ATTESTATION**

I certify that my answers are true and complete to the best of my knowledge.

I am aware that the information supplied in this document shall be retained by DepED on a database and shall be processed in compliance with the Data Protection Act of 2012.

I consent that the information herein may be used for reports both internally and to the Department of Education.

\_\_\_\_\_  
School Head/

\_\_\_\_\_  
Date Signed



**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL  
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- TVL)**

**CERTIFICATE OF ELIGIBILITY**

This is to certify that

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*(Name of School)*

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*(School ID / TESDA Accreditation Number)*

is eligible to participate as a **JDVP-TVL Partner** in the  
**Joint Delivery Voucher Program for Senior High School Technical Vocational Livelihood Specializations  
(JDVP-TVL)**

for SY 2018-2019.

Issued this \_\_\_\_\_ of \_\_\_\_\_, 2018 at \_\_\_\_\_.

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**Schools Division Superintendent/  
Authorized Representative**



**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL  
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- TVL)**

**LIST OF LEARNERS EXCLUDED FROM THE PROGRAM  
SY 2018-2019**

Region: \_\_\_\_\_  
Division: \_\_\_\_\_

School: \_\_\_\_\_  
School ID: \_\_\_\_\_  
Contact Details: \_\_\_\_\_

LRN	Name of Learner	Reason for exclusion

Prepared by:

Certified by:

\_\_\_\_\_  
**TVL Teacher**  
*(Signature over Printed Name)*

\_\_\_\_\_  
**School Head/  
Authorized Representative**  
*(Signature over Printed Name)*





**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL  
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- TVL)**

**CONSOLIDATED LIST OF NUMBER OF LEARNERS EXCLUDED  
FROM THE PROGRAM SY 2018-2019**

Region: \_\_\_\_\_  
Division: \_\_\_\_\_

Name of School	School ID	No. of Learners

**PREPARED BY:**

\_\_\_\_\_  
JDVP Focal Person- Division Level  
Signature over Printed Name

**CERTIFIED:**

\_\_\_\_\_  
Schools Division Superintendent  
(Signature over Printed Name)



JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL  
TECHNICAL-VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP -TVL)

Annex 4

Public Senior High School – TVL: \_\_\_\_\_

ID Number: \_\_\_\_\_

**CERTIFICATION OF LEARNER’S MASTERY**

*This is to certify that*

**JUAN DELA CRUZ Grade, 11 – ST. JOHN, 1048559926**

(Name of Student/Grade & Section/ LRN)

*of*

**MAYOR RAMONA S. TRILLANA NATIONAL HIGH SCHOOL, 104855**

(Name of School / School ID)

*has mastered the competencies in*

**TECHNICAL DRAFTING NC II**

(TVL Specialization)

*The learner’s least mastered competencies shall be the focus of the education and training under the Joint Delivery Voucher Program – Technical Vocational Livelihood (JDVP-TVL) SY 2018-2019.*

*This certification is being issued for the tracking of his/her competencies*

Certified by:

\_\_\_\_\_  
TVL Teacher  
(Signature over printed name)  
Date:

Noted:

\_\_\_\_\_  
Principal  
(Signature over printed name)  
Date:

<b>LO3. Lay-out electrical drawings and details</b>
<b>LO4. Submit complete drawings</b>
<b>LO 2. Draft mechanical details of conveyor system</b>
<b>LO3. Lay-out plumbing and sanitary drawings and details</b>
<b>LO2. Prepare and set-up tools and materials for drawing</b>
<b>LO3. Lay-out mechanical detailed drawing</b>

<b>LO 1. Operate CAD software and computer hardware</b>
<b>LO 1. Draft electrical plans and layouts</b>
<b>LO 2. Draft mechanical details of conveyor system</b>

Signature of the Voucher Holder: \_\_\_\_\_



**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP -TVL)**

Voucher No. \_\_\_\_\_

Valid for School Year 2018 - 2019

**JDVP -TVL VOUCHER CERTIFICATE**

\_\_\_\_\_, LRN \_\_\_\_\_, is a Learner – Beneficiary of the Joint Delivery  
*(Name of Student)*

Voucher Program for Senior High School Technical Vocational Livelihood Specializations

(JDVP- SHS TVL) for School Year 2018-2019

*The Learner-Beneficiary is a bonafide student of \_\_\_\_\_*  
**Public SHS**

\_\_\_\_\_ of \_\_\_\_\_  
*School ID* **Municipality/City**

*which is one of the qualified public Senior High Schools to participate in the JDVP-SHS TVL, and therefore entitled to the benefits and privileges covered by JDVP-SHS TVL Voucher.*

*This Certificate is issued on \_\_\_\_\_ at \_\_\_\_\_.*

\_\_\_\_\_  
**Regional Director / Authorized Representative**



**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL AND VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- TVL)**

**SUMMARY OF LEARNER'S COMPETENCIES AND EQUIVALENT RATING  
SY 2018-2019**

**Region** : \_\_\_\_\_

**Division** : \_\_\_\_\_

**School Name** : \_\_\_\_\_

**School ID** : \_\_\_\_\_

**School Address** : \_\_\_\_\_

LEARNER BENEFICIARIES	SPECIALIZATION	NC TO BE TAKEN	ASSESSMENT TAKEN

Prepared by:

Certified Correct:

\_\_\_\_\_  
**Trainer**  
*(Signature over Printed Name)*

\_\_\_\_\_  
**School Head/Representative**  
*(Signature over Printed Name)*

Validated by:

\_\_\_\_\_  
**Schools Division Superintendent/  
 Authorized Representative**  
*(Signature over Printed Name)*



**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL AND  
VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- TVL)**

**NARRATIVE REPORT  
SY 2018-2019**

**School Name** : \_\_\_\_\_

**School ID** : \_\_\_\_\_

**School Address** : \_\_\_\_\_

**Specialization/s Offered:** \_\_\_\_\_

**No. of Learner Beneficiaries per Specialization:** \_\_\_\_\_

**Assessment Center/ Provider:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact Details (email/mobile number) :** \_\_\_\_\_

**HIGHLIGHTS OF THE IMPLEMENTATION**

- A. STRENGTHS OF THE PROGRAM/ POSITIVE EXPERIENCES/ COMMENTS**
- B. ISSUES, CHALLENGES AND RESOLUTIONS**
- C. LESSONS LEARNED/ INSIGHTS**

Prepared by:

\_\_\_\_\_  
**JDVP-TVL Partner Coordinator**  
*(Signature over Printed Name)*

Certified by:

\_\_\_\_\_  
**School Head/Authorized Representative**  
*(Signature over Printed Name)*



**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATION (JDVP - TVL)**

**SUMMARY OF BILLING STATEMENT  
SY 2018-2019**

This Billing Statement also serves as the contract between DepEd and the private school or non-DepEd public SHS or TVL with regard to the latter's participation in accordance with the program guidelines issued for the school year stated above.

All supporting documents regarding this billing statement are with the Schools Division Offices.

**Instructions:** Please accomplish and submit original 4 copies.

<b>Billing to:</b> Department of Education		<b>Billing Statement No.</b>	<b>Date:</b>
<b>JDVP-TVL Partner School:</b> _____			
<b>JDVP-TVL School ID/TESDA Accreditation Number:</b>		<b>Gov't. Recognition No.:</b>	<b>Year Issued:</b>
<b>Region:</b>	<b>Division:</b>	<b>Municipality:</b>	

Total Grantees and Amount Due						
DepED Public SHS	No. of Grantees	No. of Specializations Trained under the JDVP-TVL Partner	Specialization Assessed	Training Cost	Assessment Cost	Total
1.						
2.						
3.						
4.				TOTAL AMOUNT :		

We certify as correct and accurate under the penalty of perjury, all information we have provided in this statement and in the required pertinent documents.

\_\_\_\_\_  
Faculty Association President/Representative

\_\_\_\_\_  
Public SHS School Head

\_\_\_\_\_  
JDVP-TVL Partner School Head

*Note: Affix signature over printed name.*



**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATION (JDVP - TVL)**

Kindly deposit payment to the JDVP-TVL partner school's bank account; the details of which are as follows:

Account Name : \_\_\_\_\_  
 Bank Name : \_\_\_\_\_  
 Bank Account Number : \_\_\_\_\_  
 Branch : \_\_\_\_\_  
 Amount Due : \_\_\_\_\_

**Requirement:** Please attach an IM11 or ST11 printout signed by the bank's branch manager.

<p><b>Certified:</b></p> <p>_____</p> <p><b>Schools Division Superintendent</b></p>	<p><b>Endorsed for processing:</b></p> <p>_____</p> <p><b>DepEd Regional Director/Representative</b></p>	<p><b>Endorsed for payment:</b></p> <p><b>KGCELYN DR ANDAYA</b>                  Director IV                  Bureau of Curriculum Development</p>
--	---	---

*Note: Affix signature over printed name.*



**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATION (JDVP - TVL)**

**PER GRANTEE BILLING STATEMENT  
SY 2018-2019**

This Billing Statement also serves as the contract between DepEd and the private school or non-DepEd public SHS or TVL with regard to the latter's participation in accordance with the program guidelines issued for the school year stated above.

All supporting documents regarding this billing statement are with the Schools Division Offices.

**Instructions:** Please accomplish and submit original 4 copies.

<b>Billing to:</b> Department of Education		<b>Billing Statement No.</b>	<b>Date:</b>
<b>JDVP-TVL Partner School:</b>			
<b>JDVP-TVL School ID/TESDA Accreditation Number:</b>		<b>Gov't. Recognition No.:</b>	<b>Year Issued:</b>
<b>Region:</b>	<b>Division:</b>	<b>Municipality:</b>	

Total Grantees and Amount Due								
DepED Public SHS	Name of Grantees		Voucher Number	No. of Specializations Trained under the JDVP-TVL Partner	Specialization Assessed	Training Cost	Assessment Cost	Total
1.		1.						
2.		2.						
3.		3.						
4.		4.				TOTAL AMOUNT		

We certify as correct and accurate under the penalty of perjury, all information we have provided in this statement and in the required pertinent documents.

\_\_\_\_\_  
Faculty Association President/Representative

\_\_\_\_\_  
Public SHS School Head

\_\_\_\_\_  
JDVP-TVL Partner School Head

*Note: Affix signature over printed name.*





**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATION (JDVP - TVL)**

Kindly deposit payment to the JDVP-TVL partner school's bank account; the details of which are as follows:

**Account Name** : \_\_\_\_\_  
**Bank Name** : \_\_\_\_\_  
**Bank Account Number** : \_\_\_\_\_  
**Branch** : \_\_\_\_\_  
**Amount Due** : \_\_\_\_\_

**Requirement:** Please attach an IMI1 or STI1 printout signed by the bank's branch manager.

<p style="text-align: center;">Certified:</p> <p style="text-align: center;">_____ Schools Division Superintendent</p>	<p style="text-align: center;">Endorsed for processing:</p> <p style="text-align: center;">_____ DepEd Regional Director/Representative</p>	<p style="text-align: center;">Endorsed for payment:</p> <p style="text-align: center;"><b>JOCELYN DRANDAYA</b> Director IV Bureau of Curriculum Development</p>
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*Note: Affix signature over printed name.*



**JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL  
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- TVL)**

School Year 2018-2019

**CERTIFICATION**

This is to certify that

---

*(Name of JDVP-TVL Partner)*

has submitted the complete year-end reports and billing statement in four (4) copies and such were found to be  
in order

Issued this \_\_\_\_\_ of \_\_\_\_\_, 2018 at \_\_\_\_\_.

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**Schools Division Superintendent/  
Authorized Representative**

ANNEX 10



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION



Region : \_\_\_\_\_  
Division : \_\_\_\_\_  
School : \_\_\_\_\_  
ID Code : \_\_\_\_\_

I \_\_\_\_\_ qualified JDVP-TVL recipient with Voucher No. \_\_\_\_\_ for SY 2018-2019 per D.O. No. \_\_\_\_\_ s, 2018, hereby authorize the following subject to the provision of the said D.O.:

- 1) (JDVP-TVL Partner), (ID Code) to collect from the Department of Education the assessed value/cost of my education and training provided by the cited institution; and
- 2) for the Department of Education to pay the cited institution the value of my voucher, representing the validated value/cost of my education and training provided by the cited institution.

\_\_\_\_\_  
Signature over Printed Name

LRN \_\_\_\_\_  
Voucher No. \_\_\_\_\_

Certified

\_\_\_\_\_  
Signature over Printed Name  
Class Adviser

Conforme:

Approved:

\_\_\_\_\_  
Signature Printed Name  
Parent/Guardian

\_\_\_\_\_  
Signature over Printed Name  
School Head