



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
Capitol Area, Dumaguete City

March 5, 2018


**DIVISION MEMORANDUM**

No. 143, s. 2018

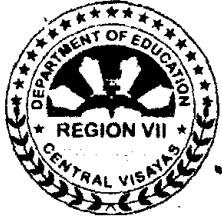
**GENERAL INSTRUCTIONS ON THE MAY 14, 2018 SYNCHRONIZED BARANGAY & SANGGUNIANG KABATAAN (SK) ELECTIONS)**

To : All Division Chiefs  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/Districts-In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Attached is Regional Office Memorandum No. 129, s. 2018 disseminating the Memorandum issued by the office of Undersecretary Jesus L.R. Mateo relative to the COMELEC Resolutions in connection with the May 14, 2018 Synchronized Barangay & Sangguniang Kabataan (SK) Elections.
2. Attention is invited to provisions in Resolutions No. 10246 and No. 10211.
3. This Office reiterates the provision in Resolution No. 10246 giving emphasis on the **prohibited acts** which include:
  - a) the **transfer or detail of officers and employees in the civil service including public school teachers from April 14 to May 21, 2018**
  - b) the **appointment or hiring of new employees, creation of new position, promotion, giving of salary increases, remuneration of privileges from May 4 to May 13, 2018**
4. Further Resolution No. 10211 provides for the General Instructions on the composition and appointment of the members of the Electoral Boards and Barangay Board of Canvassers (BBOCs).
5. Anent this, all DepEd personnel who shall be appointed as BBOCs, Department of Education Supervisor Official (DESO) and support staff are **to strictly observe the provisions stipulated in the General Instructions.**
6. For details please refer to the attached Memorandum and Resolutions.
7. For immediate and widest dissemination.

  
Atty: **SALUSTIANO T. JIMENEZ, CESO VI**  
Schools Division Superintendent  
OIC-Assistant Regional Director 

05 MAR 2018  
5



PICARDAL

REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM  
No. 0129, s. 2018

FEB 19 2018

**GENERAL INSTRUCTIONS ON THE MAY 14, 2018 SYNCHRONIZED  
BARANGAY & SANGGUNIANG KABATAAN (SK) ELECTIONS**

To: Schools Division Superintendents

1. For the Information & guidance of all concerned, this Office disseminates MEMORANDUM OM PFO-2018-0173 issued by the Office of Jesus L.R. Mateo, Undersecretary, with the Subject **COMELEC Resolutions in connection with the May 14, 2018 Synchronized Barangay & Sangguniang Kabataan (SK) Elections**, which is self-explanatory.
2. Please refer to the attached Memorandum for your perusal.
3. Immediate dissemination and compliance of this Memorandum is desired.

*Juliet A. Jeruta*  
**JULIET A. JERUTA, Ph.D., CESO IV**  
Director III  
Officer-In-Charge  
Office of the Regional Director

JAI/vvy/bbs

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

**“ ESD 2015: Karapatan ng Lahat, Pananagutan ng Lahat ”**



Republic of the Philippines  
**Department of Education**




Department of Education  
Region VII, Central Visayas

RD2018-404  
07-Feb-18

**Tanggapan ng Pangalawang Kalihim**  
*Office of the Undersecretary*

**MEMORANDUM**  
**OM-PFO-2018- 0173**

**TO:** Regional Directors  
Regional Secretary, ARMM  
Schools Division Superintendents

**FROM:**   
JESUS L.R. MATEO  
Undersecretary

**SUBJECT:** *COMELEC Resolutions in connection with the May 14, 2018 Synchronozed Barangay and Sangguniang Kabataan (SK) Elections*

**DATE:** 7 February 2018

Enclosed is a copy of Commission on Elections (COMELEC) Resolution No. 10246 entitled **Calendar of Activities and Periods of Certain Prohibited Acts in Connection with the May 14, 2018 Synchronozed Barangay and Sangguniang Kabataan (SK) Elections** promulgated on January 15, 2018 and Resolution No. 10211 **General Instructions for the Members of the Electoral Boards and Barangay Board of Canvassers (BBOCs) in Connection with the Conduct of the October 23, 2017 Synchronozed Barangay and Sanguuniang Kabataan (SK) Elections** promulgated on October 4, 2017.

Please note that pursuant to Resolution No. 10246, among the prohibited acts include the transfer or detail of officers and employees in the civil service including public school teachers from April 14 to May 21, 2018, and the appointment or hiring of new employees, creation of new position, promotion, giving of salary increases, remuneration or privileges from May 4 to May 13, 2018.

Furthermore, Resolution No. 10211 provides for General Instructions on the composition and appointment of the members of the Electoral Boards and Barangay Board of Canvassers (BBOCs), including the process of voting, counting, and canvassing of election results, and other matters relative thereto.

All DepEd personnel who shall be appointed as BBOCs, Department of Education Supervisor Official (DESO), and support staff are instructed to strictly observe the provisions stipulated in the General Instructions.

For the information and guidance of all concerned. Immediate dissemination of this Memorandum is desired.

Copy of Use. Mateo



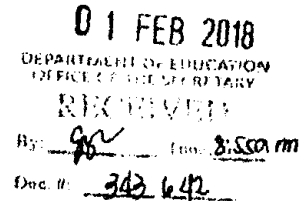
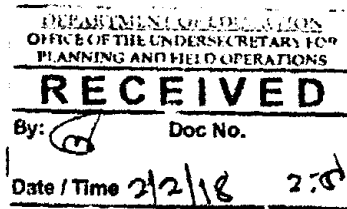
REPUBLIC OF THE PHILIPPINES  
COMMISSION ON ELECTIONS  
Intramuros, Manila

Education and Information Department

3<sup>rd</sup> Floor Shipping Center Building, A. Soriano Avenue, Intramuros, Manila  
(63 2) 5270821 Telefax; 5259302 Telephone

24 January 2018

**SEC. LEONOR MAGTOLIS BRIONES**  
Secretary  
Department of Education (DEPED)  
University of Life Complex  
Meralco Avenue,  
1605 Pasig City



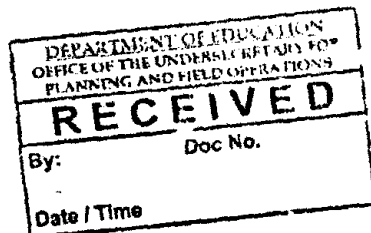
Dear Secretary Briones:

Please find hereto photocopies of COMELEC Resolutions in connection with the May 14, 2018 Synchronized Barangay and Sangguniang Kabataan (SK) Elections.

RES. NO.	TITLE	DATE PROMULGATED
10246	CALENDAR OF ACTIVITIES AND PERIODS OF CERTAIN PROHIBITED ACTS IN CONNECTION WITH THE MAY 14, 2018 SYNCHRONIZED BARANGAY AND SANGGUNIANG KABATAAN (SK) ELECTIONS	January 15, 2018
10211	GENERAL INSTRUCTIONS FOR THE MEMBERS OF THE ELECTORAL BOARDS AND BARANGAY BOARD OF CANVASSERS (BBOCs) IN CONNECTION WITH THE CONDUCT OF THE OCTOBER 23, 2017, SYNCHRONIZED BARANGAY AND SANGGUNIANG KABATAAN (SK) ELECTIONS.	October 04, 2017

For your information and guidance.

LEO LIM  
Information Officer V





Republic of the Philippines  
**COMMISSION ON ELECTIONS**  
 Manila

**CALENDAR OF ACTIVITIES LIM, C.R.S.,  
 AND PERIODS OF CERTAIN PARRENO, A.A.,  
 PROHIBITED ACTS IN GUIA, L.T.F.,  
 CONNECTION WITH THE LIM, A.D.,  
 MAY 14, 2018 GUANZON, M.R.A.V.,  
 SYNCHRONIZED BARANGAY ABAS, S.M.,  
 AND SANGGUNANG  
 KABATAAN (SK) ELECTIONS**

Acting Chairman  
 Commissioner  
 Commissioner  
 Commissioner  
 Commissioner  
 Commissioner

X-----X

Promulgated: January 15, 2018

**RESOLUTION NO. 10246**

Pursuant to the powers vested in it by the Constitution of the Republic of the Philippines, the Omnibus Election Code (B.P. Blg. 881), Republic Acts 6646, 7166, 8189, 8436, 9189, 9369 and other election laws, the Commission on Elections (Commission), **RESOLVED** to prescribe the following calendar of activities and periods of prohibited acts in connection with the May 14, 2018 Synchronized Barangay and Sangguniang Kabataan (SK) Elections:

DATE/PERIOD	ACTIVITIES	PROHIBITED ACTS
January 26, 2018 (FRI)	Last day to file petition for inclusion of voters (Sec. 34, R.A. 8189 in relation to Sec. 29, R.A. 6646 and Resolution No. 10214, Sec. 15)	
February 2, 2018 (FRI)	Last day to file petition for exclusion of voters. (Sec. 35, R.A. 8189 in relation to Sec. 29, R.A. 6646 and Resolution No. 10214, Sec. 16).	
February 7, 2018 (WED)	Last day for the ERB, Citizens' Arm and Civic Organizations to verify, certify and seal the List of Voters for the <i>barangay</i> and <i>sangguniang kabataan</i> elections. (Resolution No. 10214)	

February 12, 2018  
(MON) to February 19,  
2018 (MON)

Period to constitute the  
members of the  
Electoral Board and  
Barangay Boards of  
Canvassers (BBOC).

February 13, 2018  
(TUE)

Last day to post the  
*barangay* and  
*sangguniang kabataan*  
Computerized Voters  
Lists (CVL). (Sec. 30,  
R.A. 8189 in relation to  
Sec. 29, R.A. 6646).

March 15, 2018 (THU)  
to June 13, 2018 (WED)

Illegal release of  
prisoners before and  
after election. (Sec. 261  
(n), OEC).

March 30, 2018 (FRI)

Last day of submission of  
requests/petitions for  
transfer of voting  
centers/polling places.

April 14, 2018 (SAT) to  
April 20, 2018 (FRI)

Filing of Certificates  
of Candidacy (Sec. 7,  
R.A. 6679) in relation  
to Sec. 29, R.A. 6646.

April 14, 2018 (SAT) to  
May 21, 2018 (MON)

**ELECTION PERIOD**

Alteration of territory  
of a precinct or  
establishment of a new  
precinct. (Sec. 5, R.A.  
8189).

Carrying of firearms or  
other deadly weapons  
(Sec. 32, R.A. 7166).

Use of security  
personnel or  
bodyguards by

candidates (Sec. 33, R. A. 7166).

Coercing, threatening, intimidating or terrorizing any election official or employee in the performance of his election functions or duties. [Sec. 261 (f), OEC]. *(NOTE: Until proclamation of winning candidates)*

Transfer or detail of officers and employees in the civil service including public school teachers. (Sec. 261 (h), OEC).

Organizing or maintaining reaction forces, strike forces or similar forces. (Sec. 261 (u), OEC).

Suspension of any elective provincial, city, municipal or barangay officer. (Sec. 261 (x), OEC).

April 14, 2018 (SAT) to  
May 14, 2018 (MON)

Vote-buying and vote-selling [Sec. 261 (a), OEC].

April 14, 2018 (SAT)  
until proclamation of  
winning candidates

Wagering upon result of election. [Sec. 261 (c), OEC].

April 14, 2018 (SAT) to  
May 14, 2018 (MON)

Raising of funds thru dances, lotteries, cockfights, etc. (Sec. 97, OEC.)

May 4, 2018 (FRI) to  
May 12, 2018 (SAT)

**CAMPAIGN PERIOD**  
(Sec. 7, R.A. 6679)

Removing, destroying, obliterating, defacing, tampering or preventing distribution of lawful election propaganda. (Sec. 83, OEC).

Holding of *barangay* assemblies and candidates' *fora*. (Sec. 47, OEC)

Making any donation or gift in cash or in kind. (Sec. 104, OEC). (Note: prohibition includes the day before election and election day).

Appointing or using special policemen, special/confidential agents or the like. (Sec. 261 (m), OEC). (Note: prohibition includes the day before election and election day).

Using armored land, water or air craft (Sec. 261 (r), OEC). (Note: prohibition includes the day before election and election day).

Policemen and provincial guards acting as bodyguards or security guards of public officials or candidates. [Sec. 261 (t), OEC] (NOTE: *Prohibited on the day before and on election day*)

May 4, 2018 (FRI) to  
May 13, 2018 (SUN)

Construction or maintenance of *barangay* funded roads and bridges (Sec. 3, R.A. 6679) as amended by Sec. 4, R.A. 10923.

Appointment or hiring of new employees,



creation of new position, promotion, giving of salary increases, remuneration or privileges. (Sec. 261 (g), OEC) as amended by Sec. 5 of R.A. No. 10923.

May 13, 2018 (SUN)

**EVE OF ELECTION**

Campaigning (Sec. 3, OEC).

Selling, furnishing, offering, buying, serving or taking intoxicating liquor, etc., (Sec. 261 (dd), OEC).

Giving, accepting free transportation, food, drinks and things of value (Sec. 89, OEC).

*(Note: Acts mentioned in the three preceding paragraphs are prohibited until election day).*

May 14, 2018 (MON)

**ELECTION DAY**

Casting of votes (From 7:00 o'clock a.m. to 3:00 o'clock p.m.) (Sec. 190, OEC)

Campaigning (Sec. 3, OEC).

Using the voter's affidavit of another for the purpose of voting, whether or not he actually succeeds in voting. [Sec. 261 (y) (10), OEC].

Destroying, substituting, or taking away from the possession of those having legal custody thereof, or from the place where they are legally deposited, any election form or document or ballot box which contains official ballots or other documents used in the election. [Sec. 261 (z) (12), OEC]. *(NOTE: May be committed before or*

*even after election day)*

Counting and canvassing of votes and proclamation of winning candidates immediately after closing of polls.

Voting more than once or in substitution of another (Sec. 261 (z) (2) and (3), OEC).

Soliciting votes or undertaking any propaganda for or against any candidate within the polling place or within thirty (30) meters thereof. (Sec. 261 (cc), (6), OEC).

Selling, furnishing, offering, buying, serving or taking intoxicating liquor, etc. (sec. 261, (dd), OEC).

Opening of booths or stalls for the sale, etc. of wares, merchandise or refreshments within thirty (30) meters radius from the polling place

(Sec. 261, (dd) (2), OEC).

Giving, accepting free transportation, food, drinks and things of value (Sec. 89, OEC).

Holding of fairs, cockfights, boxing, horse races or similar sports (Sec. 261 (dd), (3), OEC).


June 13, 2018 (WED)

Last day to file Statements of Contributions and Expenditures (SOCE) (Sec. 14, R.A. 7166).

The Education and Information Department shall disseminate copies of this Resolution, and shall cause its publication in two daily newspapers of general circulation in the Philippines.

This Resolution shall take effect on the seventh (7<sup>th</sup>) day after its publication in two (2) daily newspapers of general circulation in the Philippines.

SO ORDERED.

  
**CHRISTOPHER T. S. LIM**  
Acting Chairman

  
**LUIS TITO F. GUIA**  
Commissioner

  
**AL A. PARREÑO**  
Commissioner

  
**MA. ROWENA AMELIA V. GUANZON**  
Commissioner

  
**ARTHUR D. LIM**  
Commissioner

  
**SHERIFF M. ABAS**  
Commissioner