



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**

www.depednegor.net

**MEMORANDUM**

**TO :** Assistant Schools Division Superintendent  
Chiefs, CID & SGOD  
Public Schools District Supervisor/District In-Charge  
All Others Concerned

**SUBJECT :** **FILING OF CY 2018 CERTIFICATE OF CANDIDACY (COC) AND LETTER OF INTENT (LOI) FOR THE BOARD OF DIRECTORS (BOD), ELECTION COMMITTEE (ELECOM), AND AUDIT COMMITTEE (AUDITCOM) POSITIONS FOR THE TEACHERS AND EMPLOYEES MULTI-PURPOSE COOPERATIVE of NEGROS ORIENTAL (TEMPCoNO), INC.**

**DATE :** **September 13, 2018**

1. This Office is inviting all applicants who are interested to apply for the position of Board of Directors (BOD), Election Committee (ELECOM), and Audit Committee (AUDITCOM) for Teachers and Employees Multi-Purpose Cooperative of Negros Oriental (TEMPCoNO), Inc. CY 2018.
2. Attached is the Certificate of Candidacy and Letter of Intent to be accomplished in complete details and to be submitted to Ma. Cecilia Elemia at the Curriculum and Implementation Division (CID) not later than **SEPTEMBER 20, 2018**. Late submission will not be entertained.
3. Aspiring Board of Directors of the cooperative must be willing to invest a minimum capital requirement of 5 shares while for the Election Committee & Audit Committee will be a minimum capital requirement of 3 shares.
4. Immediate dissemination of this Memorandum is directed.

**WILFREDA D. BONGALOS, Ph.D., CESO V**  
Schools Division Superintendent

WBD/tsd



**TEACHERS AND EMPLOYEES MULTI-PURPOSE COOPERATIVE OF  
NEGROS ORIENTAL (TEMPCoNO) INC.**

Capitol Area, Dumaguete City  
Negros Oriental

**CERTIFICATE OF CANDIDACY**

2018 ELECTIONS OF BOARD OF DIRECTORS

1X1 ID  
Picture

**FOR REGULAR BOD**

Designation/Name:
District/Municipality:
Mailing Address:
Date of Membership in the TEMPCoNO Inc.:

**LETTER OF INTENT**

I, \_\_\_\_\_, a bona fide member of the TEMPCoNO, Inc. do hereby signify my intention of filing my candidacy as member of the Board of Directors in order to render my services and share my expertise to enhance the operation of the Cooperative.

I shall abide by the Rules and Regulations formulated by the Election Committee as approved by the General Assembly of the TEMPCoNO, Inc. I hereby certify that I met the requirements set for the vacant positions based on established qualifications, as follows:

- He/She must have paid the membership fee of P100.00;
- When elected as one of the BOD, must be willing to pay the minimum capital requirement of at least 5 shares of the TEMPCoNO, Inc., any time until the end of 2018;
- He/She must be of proven integrity, probity, honesty and independence;
- He/She must be of good moral character and continuously patronize the goods and services of the Cooperative;
- He/She has completed or willing to complete the required education and training as may be provided by law, rules and regulations and policy to be approved by the General Assembly;
- He/She must possess all the qualifications and none of the disqualifications for candidates of the TEMPCoNO, Inc. as provided under Sec. 4 and 5, Art. II of Election Rules and Regulations.

I hereby affix my signature to attest to my serious and true intention to run as a candidate for the position of the Board of Directors of the above-mentioned cooperative.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Contact Number

Verified and validated by:

**KAREN JOY E CUBALAN**  
Secretary, Election Committee

**JEYLENE E CERIAL**  
Vice-Chairman, Election Committee

**TARA GAY S DAPAT**  
Chairman, Election Committee



**TEACHERS AND EMPLOYEES MULTI-PURPOSE COOPERATIVE OF  
NEGROS ORIENTAL (TEMPCoNO) INC.**

Capitol Area, Dumaguete City  
Negros Oriental

**CERTIFICATE OF CANDIDACY**

2018 ELECTIONS OF ELECTION COMMITTEE

1X1 ID  
Picture

**FOR ELECTION COMMITTEE**

Designation/Name:
District/Municipality:
Mailing Address:
Date of Membership in the TEMPCoNO Inc.:

**LETTER OF INTENT**

I, \_\_\_\_\_, a bona fide member of the TEMPCoNO, Inc. do hereby signify my intention of filing my candidacy as member of the Board of Directors in order to render my services and share my expertise to enhance the operation of the Cooperative.

I shall abide by the Rules and Regulations formulated by the Election Committee as approved by the General Assembly of the TEMPCoNO, Inc. I hereby certify that I met the requirements set for the vacant positions based on established qualifications, as follows:

- a. He/She must have paid the membership fee of P100.00;
- b. When elected as one of the ELECTION COMMITTEE, must be willing to pay the minimum capital requirement of at least 3 shares of the TEMPCoNO, Inc., any time until the end of 2018;
- c. He/She must be of proven integrity, probity, honesty and independence;
- d. He/She must be of good moral character and continuously patronize the goods and services of the Cooperative;
- e. He/She has completed or willing to complete the required education and training as may be provided by law, rules and regulations and policy to be approved by the General Assembly;
- f. He/She must possess all the qualifications and none of the disqualifications for candidates of the TEMPCoNO, Inc. as provided under Sec. 4 and 5, Art. II of Election Rules and Regulations.

I hereby affix my signature to attest to my serious and true intention to run as a candidate for the position of the Election Committee of the above-mentioned cooperative.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Contact Number

Verified and validated by:

**KAREN JOY E CUBALAN**  
Secretary, Election Committee

**JEYLENE E CERIAL**  
Vice-Chairman, Election Committee

**TARA GAY S DAPAT**  
Chairman, Election Committee



**TEACHERS AND EMPLOYEES MULTI-PURPOSE COOPERATIVE OF  
NEGROS ORIENTAL (TEMPCoNO) INC.**

Capitol Area, Dumaguete City  
Negros Oriental

**CERTIFICATE OF CANDIDACY**  
2018 ELECTIONS OF AUDIT COMMITTEE

1X1 ID  
Picture

**FOR AUDIT COMMITTEE**

Designation/Name:
District/Municipality:
Mailing Address:
Date of Membership in the TEMPCoNO Inc.:

**LETTER OF INTENT**

I, \_\_\_\_\_, a bona fide member of the TEMPCoNO, Inc. do hereby signify my intention of filing my candidacy as member of the Board of Directors in order to render my services and share my expertise to enhance the operation of the Cooperative.

I shall abide by the Rules and Regulations formulated by the Election Committee as approved by the General Assembly of the TEMPCoNO, Inc. I hereby certify that I met the requirements set for the vacant positions based on established qualifications, as follows:

- He/She must have paid the membership fee of P100.00;
- When elected as one of the AUDIT COMMITTEE, must be willing to pay the minimum capital requirement of at least 3 shares of the TEMPCoNO, Inc., any time until the end of 2018;
- He/She must be of proven integrity, probity, honesty and independence;
- He/She must be of good moral character and continuously patronize the goods and services of the Cooperative;
- He/She has completed or willing to complete the required education and training as may be provided by law, rules and regulations and policy to be approved by the General Assembly;
- He/She must possess all the qualifications and none of the disqualifications for candidates of the TEMPCoNO, Inc. as provided under Sec. 4 and 5, Art. II of Election Rules and Regulations.

I hereby affix my signature to attest to my serious and true intention to run as a candidate for the position of the Audit Committee of the above-mentioned cooperative.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Contact Number

Verified and validated by:

**KAREN JOY E CUBALAN**  
Secretary, Election Committee

**JEYLENE E CERIAL**  
Vice-Chairman, Election Committee

**TARA GAY S DAPAT**  
Chairman, Election Committee