




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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MEMORANDUM TO: Andrea Luz Englis, Ed. D.
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Brenda Pasquil Ed. D.
Gerry Eltanal, Ed. D.
Jeanny Abejero, Ed. D.
Nida Bersabal, Ed. D.
Charmaine Burgos-Jainar, Ed.D.

FROM: 
WILFREDA D. BONGALOS, Ph. D. CESO V
Schools Division Superintendent

SUBJECT: CHRISTMAS BOOTH OF BELEN DAYANDAYAN
COMPETITION W/ COMMERCIAL CHRISTMAS BOOTH
& GIMMICK BOOTH BY LGU, DEPED
and PEOPLE'S ORGANIZATION

DATE: November 29, 2018

1. Relative to the many activities highlighting "Pasko sa Kapitolyo 2018" one of the activities that captures the attention of the spectators is the **LGU Christmas Booth of BELEN DAYANDAYAN with Commercial and Gimmick Booth Competition** along with the coordination of the People's Organization who is tasked to manage the booths day and night.
2. In consonance with this, you are hereby mandated to put up your **BELEN DAYANDAYAN** in your respective LGU booths already erected at the Capitol Area in Dumaguete City.
3. Moreover, districts concerned are requested to coordinate well with the LGU.
4. Only LGUs will fill out the entry forms for the said competition.
5. Attached are the rules and guidelines for your guidance.
6. This memorandum serves as your **TRAVEL ORDER**.
7. Travelling and other incidental expenses shall be charged to School MOOE/SEF and other local funds subject to the usual accounting and auditing rules and regulations
8. Immediate and widest dissemination of this memorandum is desired.



Republic of the Philippines
Province of Negros Oriental
OFFICE OF THE GOVERNOR

PASKO SA KAPITOLYO 2018

Pasko sa Kapitolyo Christmas Booth Competition
December 14, 2018-January 6, 2019
Ninoy Aquino Freedom Park, Capitol Area, Dumaguete City

RULES AND GUIDELINES

1. Cities, municipalities and barangays of Negros Oriental with existing booths at the Freedom Park will participate in the Competition, with the cooperation of DepEd/PO's/institutions which will officially open on Friday, December 14, 2018, 06:00PM and close on Sunday, January 6, 2019, at the Freedom Park, Capitol Area, Dumaguete City.
2. LGUs shall dress their respective booths to promote the spirit of Christmas and project the season as it is celebrated in their localities.
3. The décor shall be fabricated from indigenous material, and biodegradable or non-biodegradable recycled waste material. Christmas lights and additional lighting fixtures are allowed as additional decoration.
4. The theme shall be Filipino inspired.
5. The following centerpieces of the presentation will be judged:
 - a. Belen
 - b. Christmas Star (Parol)
 - c. Christmas Tree
6. Each entry shall be judged against the following criteria:

| | |
|---|-------------|
| • Creative use of Indigenous and/or Biodegradable/Non-biodegradable Wastes | 25% |
| • Artistry of Structural Elements | 25% |
| • Relevance to Theme | 15% |
| • Intricacy of Presentation | 10% |
| • Visual Impact | 25% |
| Total | 100% |
7. The following prizes will be awarded:
 - **Best Christmas Booth**
 - **Second Best Christmas Booth**
 - **Third Best Christmas Booth**
 - a. **Most Visually Attractive**
 - b. **Most Artistic**
 - c. **Best Use of Indigenous Materials**
 - d. **Most Outstanding Craftsmanship**
 - e. **Best Parol**
 - f. **The Cleanest Booth**
 - g. **The Greenest Booth**

Consolation Prizes

8. The decision of the Board of Judges is final and irrevocable.

To facilitate scheduling of Judges' visits, LGU/DepEd/PO/Institution must submit to the Provincial Tourism Unit Entry Form duly signed by the Local Chief Executive/Superintendent/President to participate in the competition on or before Monday, December 10, 2018.

Approved by:

ROEL RAGAY DEGAMO