

## Republic of the Philippines DEPARTMENT OF EDUCATION

Region VII, Central Visayas

## SCHOOLS DIVISION OF NEGROS ORIENTAL

## Office of the Schools Governance and Operations Division

Capitol Area, Dumaguete City

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**MEMORANDUM TO:** 

(Through the PSDS)

JE GARCIA - Manjuyod 2 District

**SUBJECT:** 

**BLEND SHOW BAND PRACTICE** FOR APPRECIATION CEREMONY

DATE:

April 7, 2018

- 1. In line with the Appreciation Ceremony (NFOT Post-Event) to be conducted on April 11, 2018 at the Negros Oriental Convention Hotel Plenary Hall, you are hereby directed to report on April 8-11, 2018 for the intensive practices in order to brace for the abovementioned event and to actually conduct such activity on the aforementioned date.
- 2. Hereunder is the schedule of practices and the actual conduct:

Date	Time	Who?	Where?
April 8,	8:00-5:00 pm	BLEND SHOW BAND	Division Office
2018	1:00-5:00 PM	BLEND Dancers	Conference Room
April 9-		BLEND Choristers, Dancers &	Division Office
10, 2018	8:00-5:00 PM	Show Band	Conference Room
April 11,		BLEND Choristers, Dancers &	Negros Oriental
2018	8:00-12:00 PM	Show Band	Convention Hotel

- 3. Moreover, do coordinate with Mrs. Jenith Corpis Cabajon, Division Coordinator, Culture and Arts.
- 4. Services rendered during Saturday, Sunday, holidays and vacation days entitle you to receive service credits for the teaching personnel and compensatory overtime credit for the non-teaching personnel.
- 5. Travelling and other incidental expenses shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
- 6. This Memorandum will serve as a **TRAVEL ORDER**.
- 7. For your guidance and compliance

SALUSTIANO T. JIMENEZ, CESO VI **⊭**Concurrent Schools Division Superintenden<u>t</u>

Assistant Regional Director, Region VII 9

STJ/rbc/jcc

