



Republic of the Philippines
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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MEMORANDUM

TO : PSDSs and School Heads of the following schools :
- Sibulan Central School
- Negros Oriental High School
- Valencia Central School
- Bacong Central School
- Dauin Central School

FROM : WILFREDA D. BONGAPOS, Ph.D., CESO V
10/4/18

SUBJECT : **BILLETING QUARTERS OF PARTICIPANTS**
RE: 8TH GOVERNOR'S SPORTS FESTIVAL

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1. One of the highlights in the celebration of the Buglasan Festival 2018 is the conduct of the 8th Governor's Sports Festival on October 1-30, 2018.
 2. In relation to this, you are hereby informed that your school will be one of the billeting quarters of the players/participants during the competition to be held every Saturdays and Sundays.
 3. District Supervisors and school heads are encouraged to give support during this activity.
 4. Teachers and staff who are assigned to receive/accommodate the participants during Saturdays and Sundays shall be granted Service Credits and Compensatory Overtime Credits (COC).
 5. Expenses incurred by the employees/staff on duty maybe charged against school funds, subject to the usual accounting and auditing rules and regulations of COA.
 6. For your guidance and compliance.

WDB/AAT/bing

OCT 2018