



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Dumaguete City
www.depednegor.net

August 29, 2018

MEMORANDUM

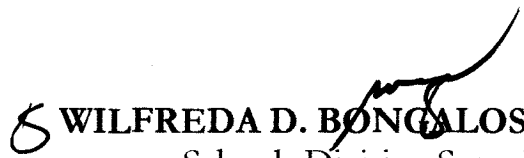
TO : All Teaching/Non-Teaching Personnel

SUBJECT : **APPROVAL OF GSIS APPLICATIONS FOR LOANS**

1. It has been observed that there are teachers and personnel coming to this Office anytime of the day in order to have an immediate approval of their applications for GSIS loans.
2. Effective immediately, all concerned are informed that approval of GSIS loan applications by the Authorized Approving Officers (AAOs) of this Office, is scheduled as follows:

<u>Day</u>	<u>Time</u>
Monday – Friday (<i>Except Holidays</i>)	4:00 p.m. – 5:00 p.m.

3. For your information and guidance.


WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent
8/29/18

/lpsar.

30 AUG 2018