



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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MEMORANDUM TO: (Through the PSDS of Amlan District)

ALBERTO REBUTAZO
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DANILO MONTECINO
NIDA BERSABAL, Ed. D.

FROM: **WILFREDA D. BONGALOS, Ph. D. CESO V**
Schools Division Superintendent

SUBJECT: **Preparation of the LGU- DepEd Christmas Booth with
BELEN DAYANDAYAN of Amlan**

DATE: **December 3, 2018**

1. Relative to “**Pasko sa Kapitolyo 2018**” one of the activities that captures the attention of the spectators is the **LGU Christmas Booth of BELEN DAYANDAYAN with Commercial and Gimmick Booth Competition**.
2. In consonance with this, you are hereby mandated to put up your **BELEN DAYANDAYAN** in your LGU booth which has erected at the Capitol Area in Dumaguete City on **December 6-13, 2018**.
3. Services rendered on Saturday and Sunday entitle you to receive service credits for the teaching personnel and compensatory overtime credits for the non-teaching personnel.
4. This memorandum serves as your **TRAVEL ORDER**.
5. Travelling and other incidental expenses shall be charged to School MOOE/SEF and other local funds subject to the usual accounting and auditing rules and regulations
6. Immediate and widest dissemination of this memorandum is desired.

03 DEC 2018