



March 12, 2018

**MEMORANDUM**

No. 303 s. 2017

Mr. Jefferson D. Uy, SHS T2 – SDO PDO Designate  
Mr. Mark Dave M. Vendiola, SHS T2 – Sta. Catalina NHS  
Mr. Jetril I. Labajo, SHS T2 – SDO, NODIS  
Mr. Alberto S. Rebutazo, T2 – Jantianon NHS

You are hereby directed to come to the Division Library Hub on March 15, 2018 at 1:00 in the afternoon for an Emergency Meeting and Preparation of the needed materials for the 3-Day Training Workshop on the Expansion of Learning Resources and Digitizers.

Travelling expenses incurred shall be charged to School/Local MOOE Funds subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

*For:* <sup>*Jmj*</sup> **SALUSTIANO Q. JIMENEZ, CESO VI**  
OIC-Office of the Assistant Regional Director  
*Concurrent OIC-Office of the Schools Division Supt.*

STJENC/rra17  
Expansion of Digitizers